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UGC-Canara Bank Scholarship Fellowship Management System UserManual

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1. Introduction

This user manual covers the processes and options to be followed by the user institutions for the data input as required for the disbursement of following scholarship/fellowship schemes administered by UGC.

1. Emeritus Fellowship.
2. Savitribai Jyotirao Phule Fellowship For Single Girl Child(SJSGC)
3. Post Graduate Merit Scholarship Scheme For University Rank Holders (URH)
4. Post Graduate Indira Gandhi Scholarship Scheme For Single Girl Child (SGC)
5. Dr. D.S. Kothari Post-Doctoral Fellowships
6. Dr.S Radhakrishnan Post Doctoral Fellowship(DSRPDFHS)
7. Post Graduate Scholarship for Professional courses for SC/ST (PDFSS)
8. Junior Research Fellowship (JRF) in Sciences, Humanities and Social Sciences
9. Post Doctoral Fellowship to Women Candidates (PDFWM)
10. Basic Scientific Research Fellowship (BSR)
11. Ishan Uday Spl Scholarship Scheme for North Eastern Region (NER)
12. Swami Vivekananda Single Girl Child for Research in Social Sciences (SVSGC)
13. P G Scholarship for ME/MTech/M Pharma to GATE/GPAT qualified candidates (PGGATE)
14. BSR Faculty
15. PG Scholarship for Professional Courses for SC/ST (PGSPROF)

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2. Scholar corner Registration

Registration process in Scholar's Corner by the Scholar

- a) The Scholar may visit the link
- b) <https://scholarship.canarabank.in> and click on "Scholar's Corner"
- c) Click Registration Button, enter your details correctly.
 - I. Scheme: e.g.: NETJRF, SJSGC/NFSC/ST etc.
 - II. Scholar ID: The Scholar ID is mentioned in Award Letter or master data updated at SFMP Portal, provided by Scheme admin.
 - III. DOB: To be entered in the format DD/MM/YYYY
 - IV. Email: The registered mail ID provided while applying for respective fellowship/scholarship.
- d) After entering the data, click Register Button and save the data.
The message will come as "REGISTRATIONSUCCESSFUL".
- e) The password will be sent to the registered mail id. Check the registered Email ID for password.
- f) GO TO <https://scholarship.canarabank.in> and click on "Scholar's corner". Enter the registered email ID as the user-ID and the password that has been received in the mail and LOGIN.
- g) The password Change option will appear on first time login.
- h) Enter the new password as per criteria decided on timely basis (message reflects at corner)
- i) After setting the new password, LOGIN again with the email ID and New Password.

3. Link a Scholar ID at SFMP

There are two options available for linking

3.1 Linking of Scholar id can be initiated by Scholar through Scholar corner:

Scholar can link Scholar id using option "Online Joining Report"

3.2 Linking Scholar can be initiated by Nodal Officer at SFMP:

Nodal officer (maker) can initiate linking, nodal officer can further submit request to PFMS

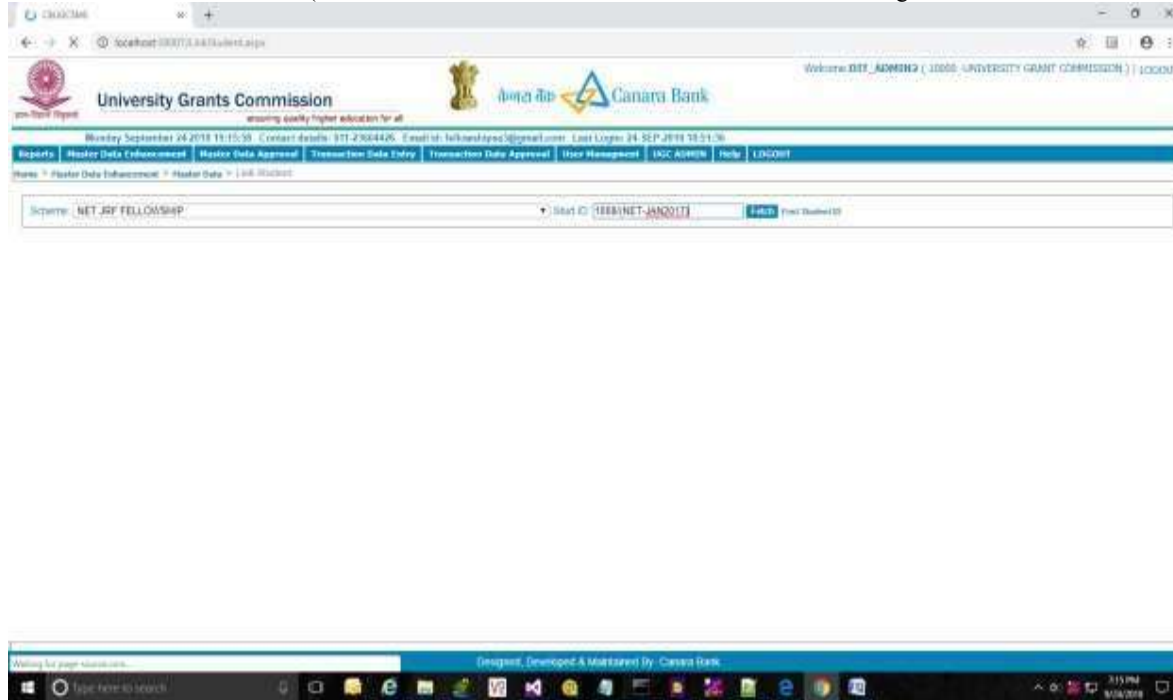
A. Link Scholar Initiation

Menu:

MasterDataEnhancement>>MasterData>>Link Candidates

This option is used for linking the scholar in the portal. User has to select the scheme then enter Scholar ID and click fetch button.

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- For those candidates who are approaching first time for Fellowship/scholarship, user institution has to enrich the master data already available, like updating account no: IFSCcode etc.
- Presently linking will be allowed only within 24 months from date of result/ cut off date of selected batch for fellowship schemes and 12 months from date of result/ cut off date for scholarship schemes for linking the Scholarship ID at SFMP portal or as per Scheme guidelines
- For those who were receiving the payment through Canara Bank earlier, University/Institution need not enter the account number/IFSC code while linking, as their account details/IFSC code are already available. For the scholars who were submitting the certificates to Canara Bank Branches, the Scholar ID needs to be linked to UGC Portal as per new Procedure. Presently linking for the existing candidates will be allowed as per respective scheme guidelines.
- If any University/Institution wants to link scholar ID to portal beyond the above parameter, then the University/Institution may request for exception in the UGC Portal through a specific as explained in point 7. Once UGC approves the same, University/institution will be able to link the Scholar ID within the time period mentioned in the exception.
- Upon linking a scholar, system will generate a payment schedule which is a projection of payments for the particular Scholar ID. System will display payment schedule of a scholar on screen while linking the Scholar. User should verify the payment schedule and click on save. The linking can be entered by MakerID.
- Select the Scheme and enter Scholar id or use option find Student id

← → ↻ scholarship.canarabank.in/LinkStudentUpdt.aspx

HOME | Reports | Master Data Enhancement | Transaction Data Entry | User Management | Grievance | Help | Contact | LOGOUT

Tuesday August 1 2023 11:48:43 Last Login: 01-AUG-2023 12:46:13 Session Time remaining: 19 Min Canara Bank

Home > Master Data Enhancement > Master Data > Link Student

Scheme: NETJRF Stud ID: 2205 Fetch Find Student ID

Scheme: NETJRF-9

Select Domicile Details(L.G.D.) of Candidate Select Domicile State Select Select Domicile District

Year of Selection: 2022

University/UGC Ref ID: 2201

Student Name: RAM CHANDRA

Account No: *

IFSC: *

DOB: 08-JUL-1996

Gender: MALE

Category: OBC

ID Proof: SELECT *

Mobile: 83 *

Email: RA SA *

Enter joining date(DD-MON-YYYY) DD-MON-YYYY

Enter registration date(DD-MON-YYYY) DD-MON-YYYY

Enter Admission date(DD-MON-YYYY) DD-MON-YYYY

Date of Result: 13-APR-2023

Please Note : For NET-JRF, the Date of Commencement will be taken Max of Dt of Joining, Dt of Admission & Dt of Result. For others, it will be Max of Dt of join & Dt of Result

Enter monthly hra amount

Date of Commencement of Fellowship: Generate Schedule

Maker ID: SCHOL .BANK.COM

Maker Date: 8/1/2023 3:12:20 PM

University Code: 11897

View Uploaded Joining Certificate Choose File No file chosen

****Note: File must be a PDF file, Filename must not have special character or blank spaces, File must be between 50KB to 5MB in size.**

View Uploaded Award Letter Choose File No file chosen

****Note: File must be a PDF file, Filename must not have special character or blank spaces, File must be between 50KB to 5MB in size.**

- Select Domicile, enter Account details , Commencement date can be calculated by enter joining ,registration and admission date ,enter HRA if not applicable enter 0 ,view uploaded file by scholar or upload file for Joining certificate and Award letter.
- ****Note:** File must be a PDF file, Filename must not have special character or blank spaces, File must be between 50KB to 5MB in size.
- Submission to create beneficiary code can be done only after verification of linking by the scholar through their scholar corner or after 24hours which ever is earlier.
For this purpose the Scholar is given an option to verify the data that has been entered by the University/Institution User. The same can be done through Canara Scholar's Corner.
https://scholarship.canarabank.in or Link of Canara Scholar's Corner sends to registered email id.

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B Creation of Beneficiary Code

Once request is submitted successfully, request to create BENEFICIARY CODE will forward to PFMS to validate Account details.

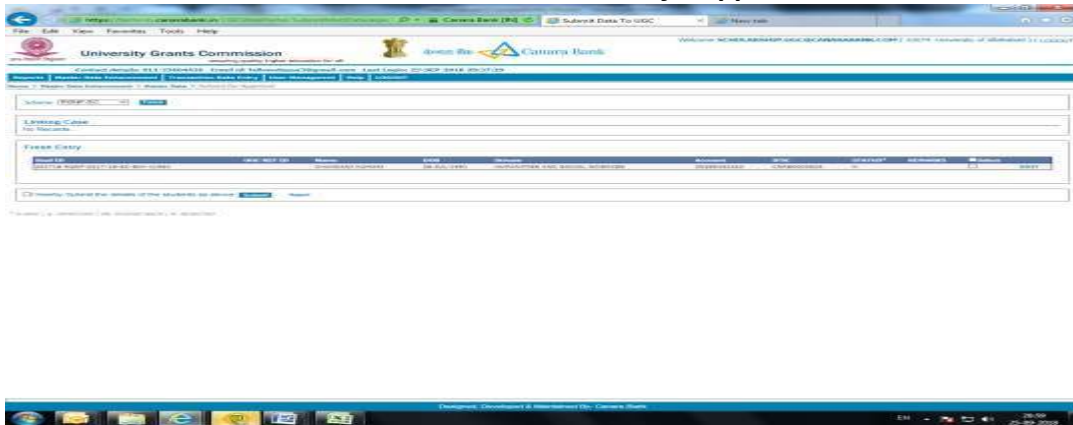
C Submit for Approval

(By User Institution, Nodal Officer (CheckerID))

This option is used for final submission of Scholar details to UGC/Ministry for approval.

Menu

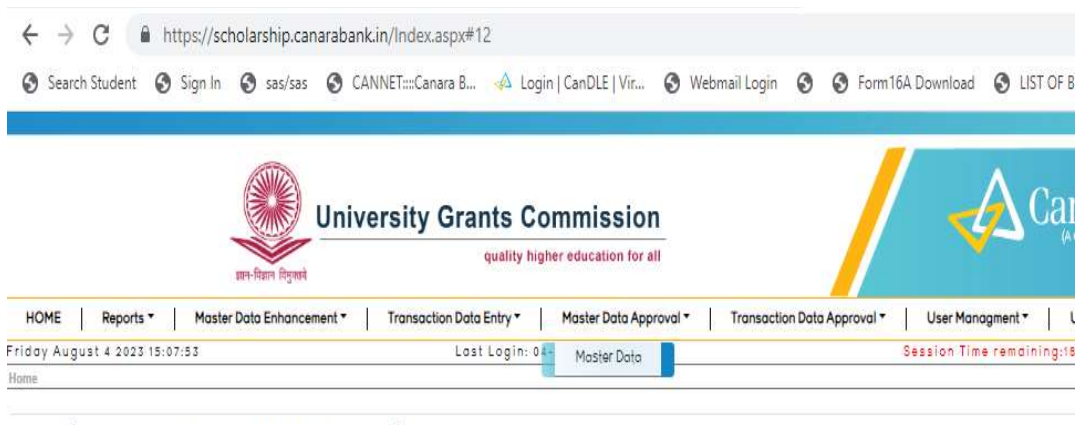
MasterDataEnhancement>>MasterData>>Submitforapproval



Nodal officer (checker) can select student id under option SUBMIT FOR APPROVAL and select Student id, once beneficiary code is created, nodal officer can APPROVE the request and submit to Scheme Admin or if any discrepancy in details entered by nodal officer(maker) or scholar, nodal officer(checker) can REJECT the same and fresh request will initiate after correcting the details.

1.1 Linking Approval at Scheme Admin

Linking request for scholar submitted by Nodal officer (checker) can be approved or rejected by respective Scheme Admin under option MASTER DATA APPROVAL

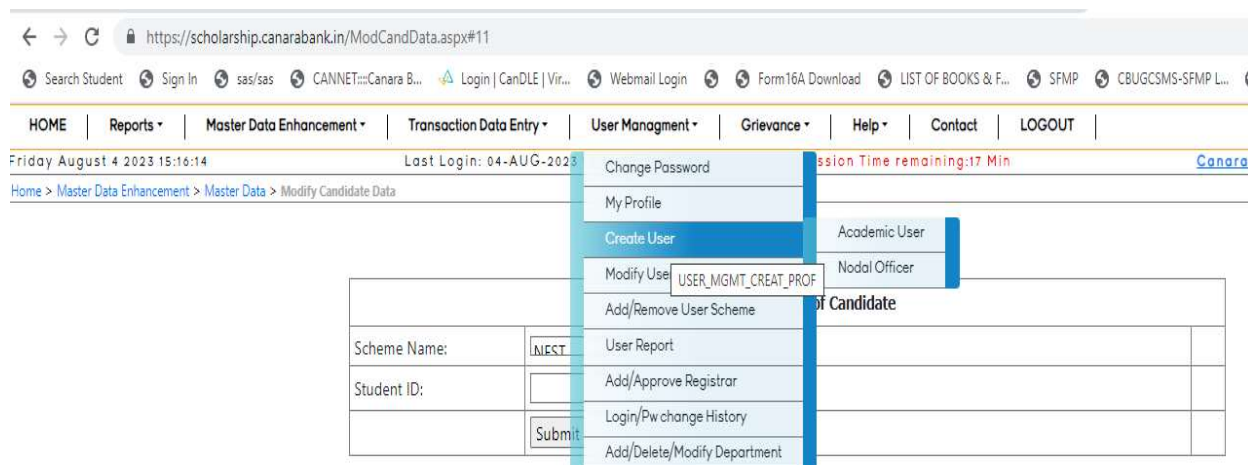


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4. USER CREATION

To Create New User for any University /Institution , Admin can create user id using option
USER MANAGEMENT >> CREATE USER >> ACADEMIC USER /NODAL OFFICER

Existing User can CREATE NEW USER through same option and Submit for approval to Scheme Admin



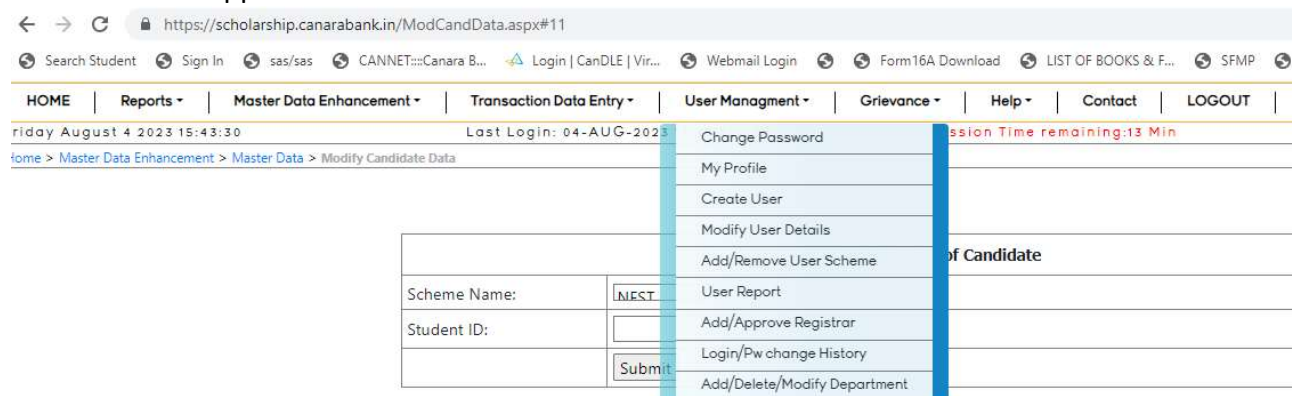
The screenshot shows the 'User Management' dropdown menu with the following options: Change Password, My Profile, Create User, Modify User (USER_MGMT_CREAT_PROF), Add/Remove User Scheme, User Report, Add/Approve Registrar, Login/Pw change History, and Add/Delete/Modify Department. The 'Create User' option is expanded to show 'Academic User' and 'Nodal Officer' sub-options. The background shows a form with fields for Scheme Name (INEST), Student ID, and a Submit button.

4.1. Scheme Addition

(a) User Admin can ADD SCHEME after Creating New user using option or Remove Scheme for existing user

USER MANAGEMENT >> ADD/REMOVE USER SCHEME

(b) Existing nodal officer can send request to ADD SCHEME for another User through same option and Submit for approval to Scheme admin



The screenshot shows the 'Add/Remove User Scheme' dropdown menu with the following options: Change Password, My Profile, Create User, Modify User Details, Add/Remove User Scheme, User Report, Add/Approve Registrar, Login/Pw change History, and Add/Delete/Modify Department. The background shows the same form as the previous screenshot, with the 'Add/Remove User Scheme' option highlighted.

5. Modify Candidate Data

Initiated by University/institution user and approval by UGC user.

MasterDataEnhancement>>MasterData>>->ModifyCandidate Data

This option can be used for modification/updation of email ID, mobile number and Address of a Scholar. This option can be exercised using either Maker/Checker(Nodal officer) id and request can be approved by Scheme Admin User

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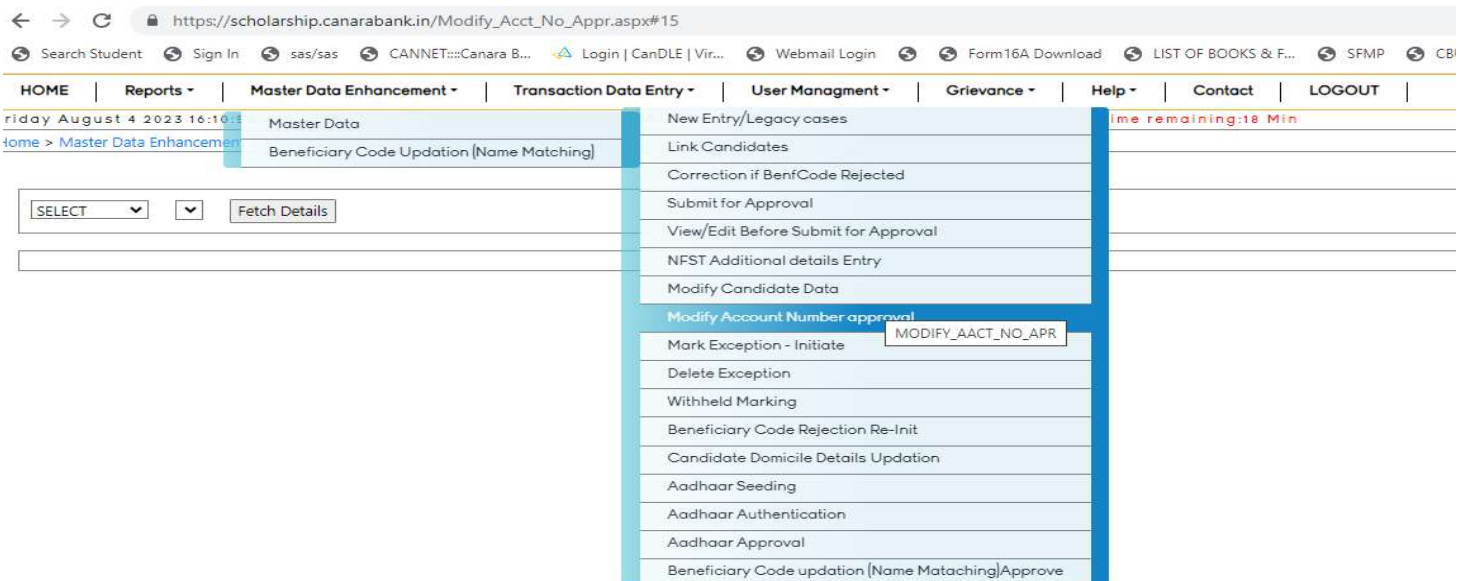
6. Modify Account Number

Nodal officer (maker) can Modify Account details using option

Master Data Enhancement>> Master Data >> Modify Account Number Initiate

Select Scheme >>Find Student id and enter modified account details ,request will forward to PFMS to validate Modified ACCOUNT DETAILS and create beneficiary code

Once Beneficiary code is created, Nodal Officer (Checker) can Approve/Reject Modified Account Details Using option Master Data Enhancement>> Master Data >> Modify Account Number Approval



7. Mark Exception

Mark Exception Initiate

This option is to be used to seek exception from UGC for handling some exceptional cases like processing arrears beyond 12 months, Linking scholar ID to portal after 24 months from the date of result etc. This option can be exercised using either Maker/CheckerID.

Nodal officer(Maker /Checker) of university/institute can send request for Mark exception through portal and submit for approval to Scheme admin

Home > [Master Data Enhancement](#) > [Master Data](#) > Mark Exception-Initiate

Select Scheme >> For individual student >> Find Student id

Show details >> Select concerned Exception Parameter >> Enter New Value and Remarks

Upload Document as per scheme guidelines

Select a Scheme: For University For Individual Student

Enter Stud ID: [Find Student ID](#) [Show Details](#)

Student Name : POOJA

Select Exception Parameter

Present Value: (Unit) Enter New Value:

Exception applicable for the Period :

From date(DD-MON-YYYY) To date(DD-MON-YYYY)

Please Note : The Validity of the Exception is for above defined period. Please ensure to use the exception within the From Date & To Date mentioned above.

Enter Remarks Exception Remarks is mandatory.

Upload Document: No file chosen

**Note: File must be a PDF file, Filename must not have special character or blank spaces, File must be between 50KB to 5MB in size.

- Example : If University wants to link a scholar ID whose selection was in Jan 2019,Exception is to be marked as under.
 - Select Exception parameter : Max Period allowed for linking after date of result
 - Unit Enter New Value: should be the number of months since the scholar got selection ie If scholar got selected in Jan 2019 and university is raising exception in Aug2023,then the new value should be 57or one more value(less value should not be entered).
 - FromDate:The date from which University will be allowed to do the linking as per exception.
 - Remarks:Reason of Delay in submitting the documents should be entered
 - On Submission the exception is to be approved by Scheme Admin.
 - Once Scheme Admin approves the exception, university will be able to link the scholar Id within the time period mentioned in the Exception request

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The Exception parameters are mentioned as under

i) Max Period allowed for linking after date of result/cutoff date

Maximum number of months from date of result/cut off date within which the linking is allowed. Presently the parameter is set to 24 months from date of result/cut off date for fellowship schemes and 12 months for scholarship schemes for linking the Scholarship ID to UGC portal. If any University wants to link scholar ID to portal beyond the parameter, then the Universities may request for exception in the UGC Portal. Once UGC approves the same, University/institution will be able to link the Scholar ID within the time period mentioned in the exception.

ii) The period for minimum latest certificate allowed for linking for existing branch based candidate

For the scholars who were submitting the certificates to Canara Bank Branches, the Scholar ID needs to be linked to UGC Portal as per new Procedure. This parameter is the maximum number of months from the latest date of certificate uploaded by the branch within which the linking is allowed. Presently the parameter is set to 12 months from date of last certificate uploaded, for linking the Scholarship ID to UGC portal. If any University wants to link scholar ID to portal beyond the parameter, then the Universities may request for exception in the UGC Portal. Once UGC approves the same, University/institution will be able to link the Scholar ID within the time period mentioned in the exception.

iii) Date up to which initiation of Payment Confirmation allowed in a month

At present Universities are supposed to mark the Monthly payment Confirmation processing the Portal from 1st to 8th/15th of every month w.r.t scheme. If University wants to initiate the payments after respective closing date of any month because of any operational exigencies, then the request can be given to UGC for extending the timeline using exception functionalities. Once UGC approves the same, University/institution will be able to initiate monthly payment confirmation upto the date mentioned in the exception.

iv) Date up to which approval of Payment Confirmation allowed in a month

The Universities are supposed to do the Monthly payment Confirmation process from 1 to 8th or 15th of every month w.r.t scheme. If University wants to approve the payments after respective date of any month because of any operational exigencies, then the request can be given to UGC for extending the timeline. Once UGC approves the same, University/institution will be able to approve monthly payment confirmation up to the date mentioned in the exception.

v) Number of months allowed prior to current month for arrear marking

At present, we are allowing the University for marking payment arrears for max 12 months prior to the current date. The Universities may request for exception in the UGC Portal if any arrear prior to 1 year is to be processed. Once UGC approves the same, University/institution will be able to process the arrears from the time period mentioned in the exception.

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vi) Number of hours allowed to Candidate for verification of Master Data

The Universities are linking the Scholar ID in UGC Portal and submitting the same for approval from UGC. Before submission, the scholars have been provided with the facility in Scholar's Corner, to cross-verify the details that the University has entered. After verifying the details the Scholar may reject the linking if any details entered are wrong. University may link the ID again with the correct details. If the details are correct scholar can approve the linking. This option will be available to the Scholar for a defined time period. At present, this time is set as 24 hours. After 24 hours, if the scholar has not rejected/approved the data, then University/Institution may submit the ID for approval to Scheme Admin. This time period is parameterized, through the exception option.

vii) Number of months allowed prior to current month for marking stop payment for a scheme.

At present stop payment can be marked w.e.f 3 months prior to current month, if the payment is not yet credited. This can be parameterized through this option.

viii) Date upto which stop payment is allowed in a month

At present stop payment can be marked only from 1st to 8th or 15th of a month. In case the option for stop payment is to be restricted to a specific period of a month, it can be parameterized through this option.

The procedure of marking exception is explained for some of the parameters as under.

7.2 Delete Exception

If request exception has wrongly entered, then Nodal officer can send request to DELETE EXCEPTION Using option Master Data Enhancement >> Master Data >> Delete Exception

8. WithHeld Option

i) Withheld Marking

As of now, NFST scheme only,

Master Data Enhancement > [Transaction Data Entry](#) > Withheld

- This option can be used to withheld all scholarship/fellowship payment for a particular Scholar.
- This option does not need any approval.

8.2 Withheld Removal:

(By University maker/checker ID. To be approved by UGC) Menu:

TransactionDataEntry>>WithheldRemoval

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- This option is to remove Withheld request that has been entered by University.This option can be done using either Maker/Checker ID. Approval is to be done by UGC.

9. Domicile Option

There is an option to update Domicile details for scholar
Nodal officer can update Domicile state for respective scholar under option
Master Data Enhancement >> Candidate Domicile Details Updation
Or scholar can update through Scholar's corner

10. Aadhar Seeding

PROCEDURE FOR AADHAR UPDATION

The process flow for Aadhar Updation in Canara Bank Scholarship Portal - SFMP is given below.

1. AADHAR SEEDING & AUTHENTICATION - BY SCHOLAR THROUGH SCHOLAR CORNER

(a) Scholar can seed Aadhar using option AADHAR UPDATION



Aadhaar Updation Page

Candidate Name: [REDACTED] K. [REDACTED]	Mobile Number: [REDACTED]	Email: [REDACTED]
Account: [REDACTED]	University Name: Sri Krishnadevaraya Univesity	Stream: SCIENCES
Enter Aadhaar Number: <input type="text"/>		

I submit my Aadhaar number and voluntarily give my consent to/ मैं अपना आधार नंबर प्रस्तुत करता हूँ / करती हूँ और स्वेच्छा से अपनी सहमति देता हूँ / देती हूँ:

1. Use my Aadhaar Details, Biometric and or/One time Pin(OTP) data for for Aadhaar based authentication for the purposes

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I submit my Aadhaar number and voluntarily give my consent to/ मैं अपना आधार नंबर प्रस्तुत करता हूँ / करती हूँ और स्वेच्छा से अपनी सहमति देता हूँ / देती हूँ:

1. Use my Aadhaar Details, Biometric and or/One time Pin(OTP) data for for Aadhaar based authentication for the purposes of availing of the cash deposit/cash withdrawal/money transfer/identification proof services, etc from CANARA BANK.
2. I understand that the Biometrics and/or OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system.
3. Link my Aadhaar number to all my existing/new/future accounts and customer profile (CIF) with your Bank.
4. I wish to seed my accounts from your Bank with NPCI Mapper to enable me to receive Direct Benefit transfer (DBT) including LPG Subsidy from Govt. of India (GOI) in my above account. I understand that if more than one Benefit transfer is due to me, I will receive all the benefit transfers in the same account.
5. I note that my account with other Bank seeded with NPCI mapper for receiving DBT from GOI, will not be changed to/by CANARA BANK.
6. I have been explained about the nature of information that may be shared upon authentication. I have been given to understand that my information submitted to the Bank herewith shall not be used for any purpose other than mentioned above, or as per requirements of law.
7. I hereby declare that all the above information voluntarily furnished by me is true, correct and complete.

Save

(b) After Submission by Scholar, request will be forwarded to UIDAI for Authentication through an OTP. Once Aadhaar is seeded and authenticated but not Approved then the Status will be reflected as under Aadhaar Updation Status: **Seeded and Authenticated but not Approved.** Request will be forwarded to Nodal officer (checker) at University/institute to Approve the same.

Status at User portal is updated as

"Aadhaar seeded and Authenticated but not Approved. Kindly use Aadhaar approval option from checker login"



2.2. AADHAR APPROVAL TO BE DONE BY NODAL OFFICER(CHECKER)

Once Aadhar is Authenticated by Nodal officer(maker) through User portal, the same will be approved by Nodal officer(checker) using option

Master Data Enhancement>> Master Data >> Aadhar Approval >> Select respective scholar & approve the same.

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HOME | Reports | Master Data Enhancement | Transaction Data Entry | User Management | Grievance | Help | Contact | LOGOUT
 Sunday March 24 2022 10:33:09 Last Login: 24-MAR-2022 16:04:20 Session Time remaining: 14 Min Contact Details

Aadhaar Approval Page

List of Pending Record

ID	NAME	SCHEME	UNIV CODE	SEEDED BY	SEEDED ON	AUTH BY	AUTH ON	STATUS	
202021-NFST-MAN-██████████	██████████ MATE	RGNF-ST	10053	██████████	19-FEB-2022	██████████	19-FEB-2022	AADHAAR AUTHENTICATED BUT NOT APPROVED	APPROVE
201617-NFST-2015-17-SE-ASS-██████████	██████████	RGNF-ST	10053	██████████	04-MAR-2022	██████████	04-MAR-2022	AADHAAR AUTHENTICATED BUT NOT APPROVED	APPROVE
201718-NFST-MIZ-██████████	██████████	RGNF-ST	10053	██████████	06-MAR-2022	██████████	06-MAR-2022	AADHAAR AUTHENTICATED BUT NOT APPROVED	APPROVE
201718-NFST-RAJ-██████████	██████████	RGNF-ST	10053	██████████	05-MAR-2022	██████████	05-MAR-2022	AADHAAR AUTHENTICATED BUT NOT APPROVED	APPROVE

Designed, Developed & Maintained By: Canara Bank

Once Aadhar seeded is approved, status at Scholar’s corner will update as: “Aadhaar already seeded, authenticated and approved. No pending activity related to Aadhaar for subject candidate”

3. AADHAR BANK SEEDING STATUS ONCE AADHAR IS LINKED ON SFMP PORTAL.

As payments in the scheme are made to Aadhar Seeded Bank account, scholars can check the status of NPCI seeded account by visiting the official website of UIDAI (kindly follow the below link)..

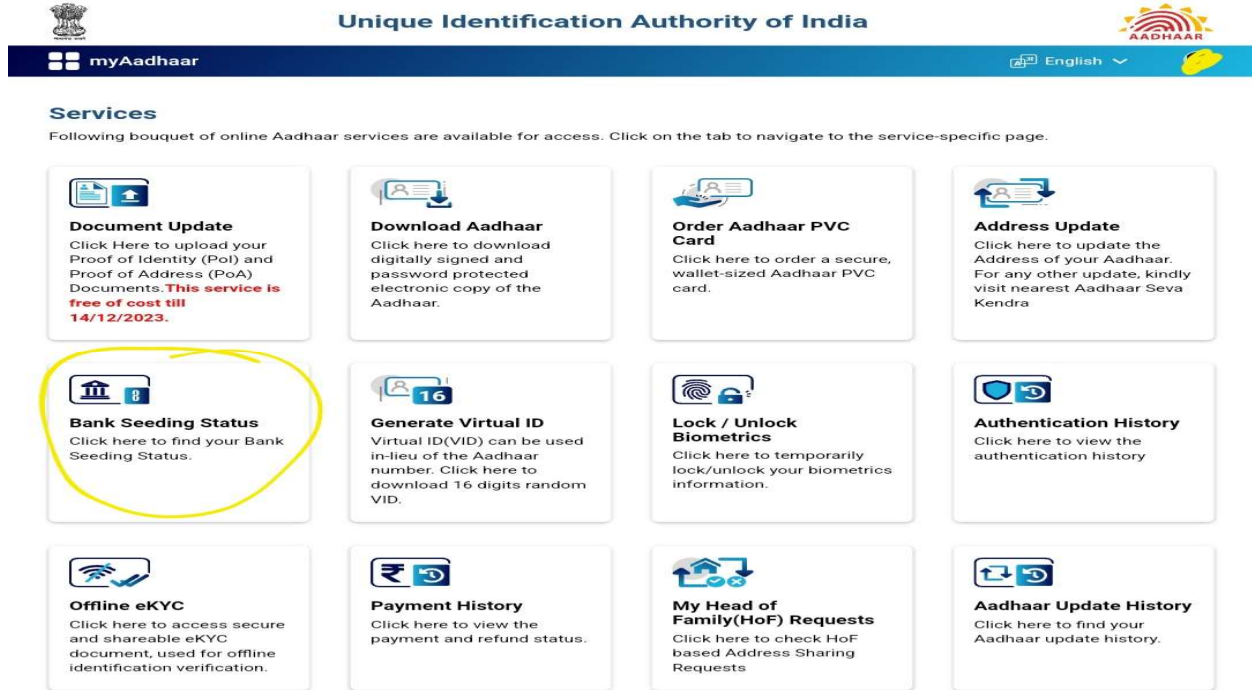
<https://myaadhaar.uidai.gov.in/>

This URL will take the user to the following page.

The screenshot shows the myAadhaar website interface. At the top, it says 'Unique Identification Authority of India' and 'myAadhaar'. The main heading is 'Welcome to myAadhaar'. Below this, there is a 'Login' button circled in yellow. The page is divided into two sections: 'Services which require mobile number to be registered with Aadhaar' and 'Services which can be availed even if mobile number is not registered with Aadhaar'. The first section includes services like Document Update, Download Aadhaar, Retrieve EID / Aadhaar number, and Verify Email/Mobile. The second section includes services like VID Generator, Lock / Unlock Aadhaar, Order Aadhaar PVC Card, Check Aadhaar PVC Card Order Status, Check Enrolment & Update Status, Locate Enrolment Center, Book an Appointment, Check Aadhaar Validity, File a complaint, and Check Complaint Status.

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Once the user has successfully logged into the website using their Aadhar credentials, user need to check under option...



Unique Identification Authority of India

myAadhaar English

Services

Following bouquet of online Aadhaar services are available for access. Click on the tab to navigate to the service-specific page.

- Document Update**
Click Here to upload your Proof of Identity (PoI) and Proof of Address (PoA) Documents. **This service is free of cost till 14/12/2023.**
- Download Aadhaar**
Click here to download digitally signed and password protected electronic copy of the Aadhaar.
- Order Aadhaar PVC Card**
Click here to order a secure, wallet-sized Aadhaar PVC card.
- Address Update**
Click here to update the Address of your Aadhaar. For any other update, kindly visit nearest Aadhaar Seva Kendra
- Bank Seeding Status**
Click here to find your Bank Seeding Status.
- Generate Virtual ID**
Virtual ID(VID) can be used in-lieu of the Aadhaar number. Click here to download 16 digits random VID.
- Lock / Unlock Biometrics**
Click here to temporarily lock/unlock your biometrics information.
- Authentication History**
Click here to view the authentication history
- Offline eKYC**
Click here to access secure and shareable eKYC document, used for offline identification verification.
- Payment History**
Click here to view the payment and refund status.
- My Head of Family(HoF) Requests**
Click here to check HoF based Address Sharing Requests
- Aadhaar Update History**
Click here to find your Aadhaar update history.

If the Aadhar is seeded successfully to the bank account, it will show like below.



Unique Identification Authority of India

English

Bank Seeding Status



Congratulations! Your Aadhaar-Bank Mapping has been done.

Aadhaar Number	[REDACTED]
Bank Name	CANARA BANK
Bank Seeding Status	Active 
Last Updated Date	[REDACTED]

In case where Bank Seeding Status is showing as Inactive, Scholar needs to visit their Bank Branch in order to seed their Aadhar Number to their Bank account. It generally takes 48-72 hours for NPCI mapping of Aadhar.

11. Beneficiary Code Updation (Name Matching)

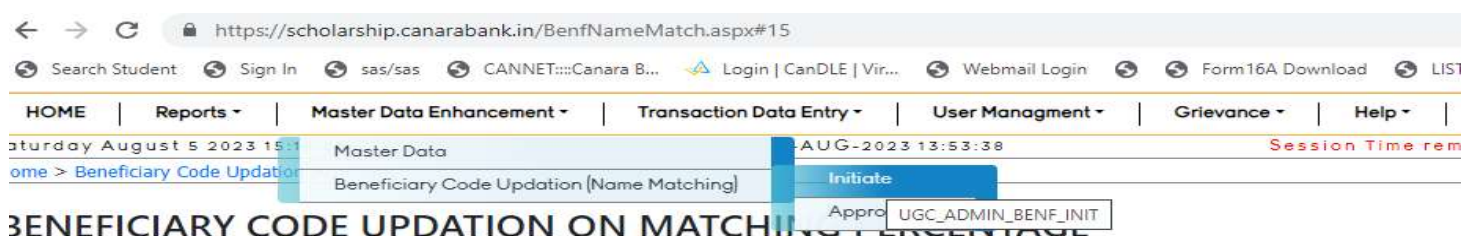
There is an option for linked Scholar whose Account validation is pending due to name matching Beneficiary code created by PFMS is less than 90percent (as per PFMS guidelines)

Name Matching initiation can be done by nodal officer (maker)

Master Data Enhancement >> Beneficiary Code Updation (name Matching)>> Initiate

Name Matching approval can be done by nodal officer (checker)

Master Data Enhancement >> Beneficiary Code Updation (name Matching)>> Approve



Beneficiary Code Updation Pending Summary:

Scheme:

Beneficiary Name Matching Status (Matching %age less than threshold value)

12. Monthly Payment Confirmation

Now Monthly Payment Initiation can be done by scholar through Scholar's corner or SFMP by Scholar and Nodal officer respectively. This option is used to confirm the list of candidates under a particular scheme for whom Fellowship/ Scholarship is to be disbursed for the month.

This option will be available to universities/institution upto 8th month for UGC Schemes and upto 15th month for MANF/NFSC/NFOBC/NFPWD schemes.

There are two types of confirmation viz. one for current month payment and another for previous month arrears.

i) Through Scholar's corner

Scholar can mark for Current Month fellowship in Scholar's corner using option ONLINE CONFIRMATION MARKING

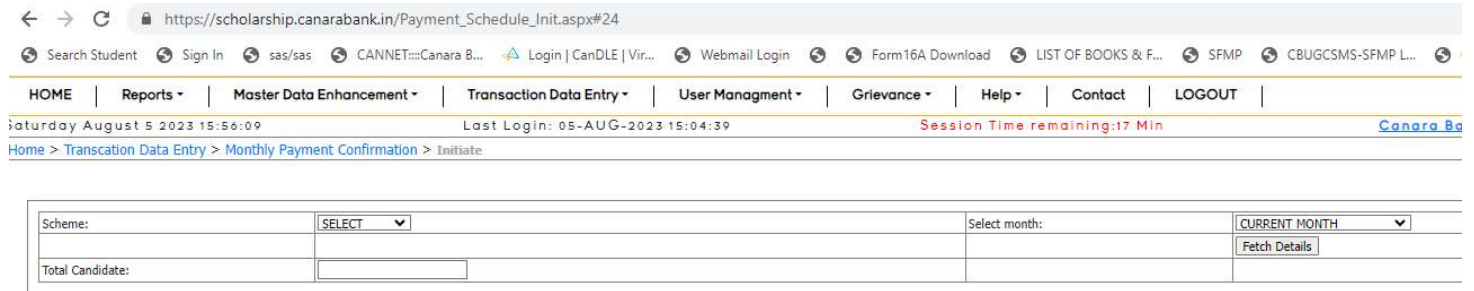
ii) Through SFMP

Nodal officer (maker) can mark for Current Month fellowship in SFMP using option

(भारत सरकार का उपक्रम/ A Government of India Undertaking)

[Home](#) > [Transaction Data Entry](#) > [Monthly Payment Confirmation](#) > [Initiate](#)

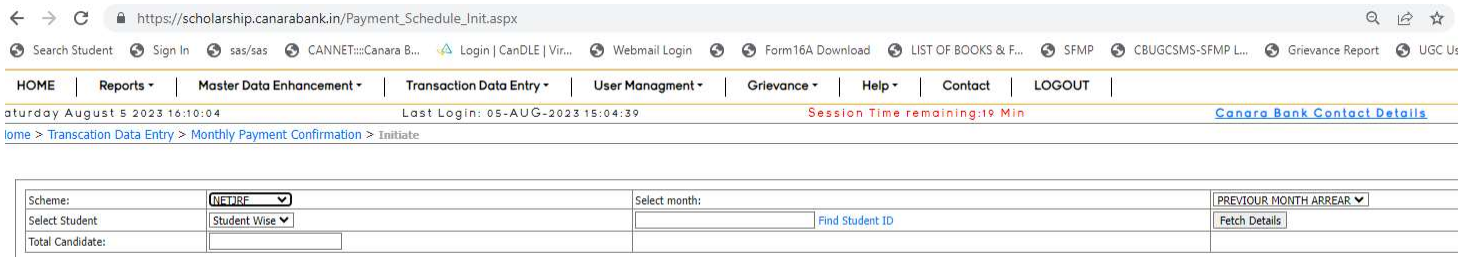
- For current month User has to select the scheme name and month as current month and click on fetch, the no. of candidates and total amount will be shown. Then User has to click submit button.



Nodal officer(maker) can mark for Previous Month fellowship in SFMP using option

[Home](#) > [Transaction Data Entry](#) > [Monthly Payment Confirmation](#) > [Initiate](#)

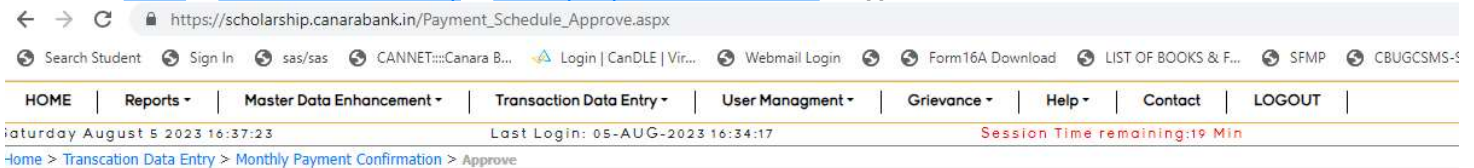
- For arrear payment, User has to select previous month arrears, enter the Scholar ID for which arrear payment is to be initiated and click on fetch. The pending payment details will be shown.



iii) Monthly Payment Approval

Nodal officer (Checker) can mark for Current and Previous Arrear Month fellowship in SFMP using option

[Home](#) > [Transaction Data Entry](#) > [Monthly Payment Confirmation](#) > [Approve](#)



- This option is used to approve the list of candidates generated under a particular scheme for whom Fellowship/ Scholarship is to be disbursed for the month. This option is to be done using

(भारत सरकार का उपक्रम / A Government of India Undertaking)

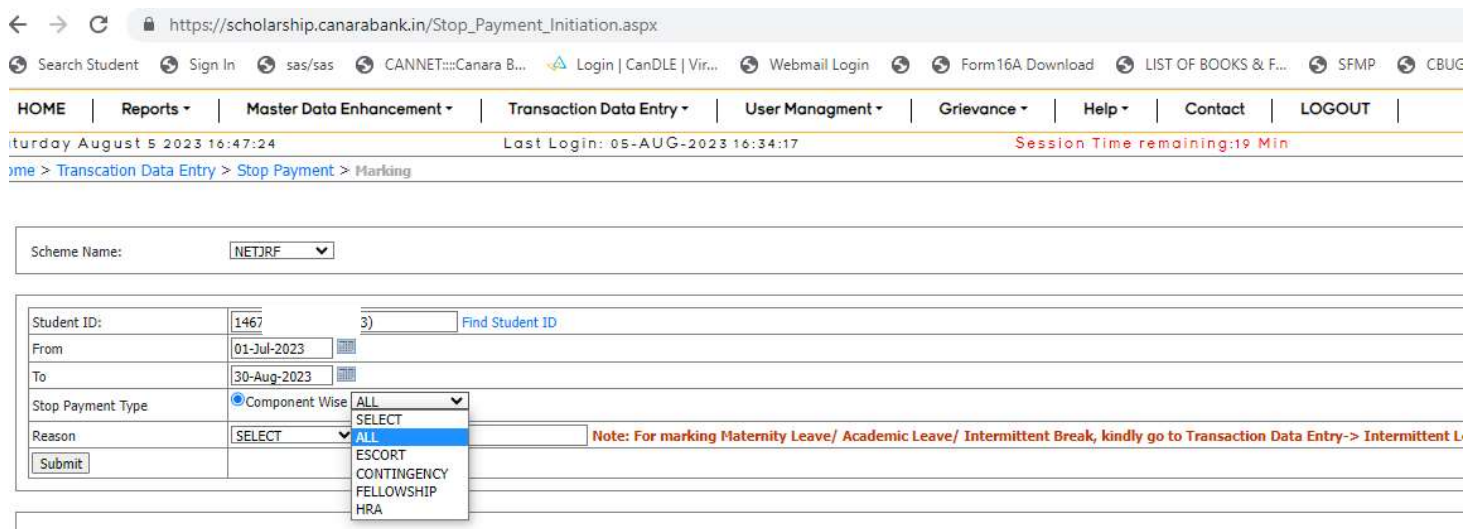
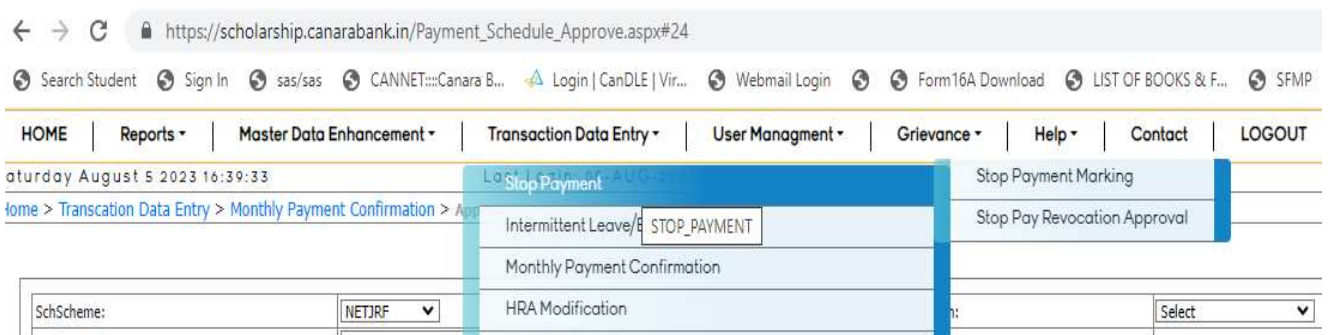
University/Institute CheckerID.

13. Stop Payment

Stop payment option can be used to stop payment for some period of active scholar, Stop payment marking can be done by Nodal officer (maker) and the same will be approved by Nodal Officer (checker) from 1st to 8th for UGC schemes and upto 15th for NFSC/MANF/NFOBC using option

TransactionDataEntry>>Stop Payment>>Stop payment Marking

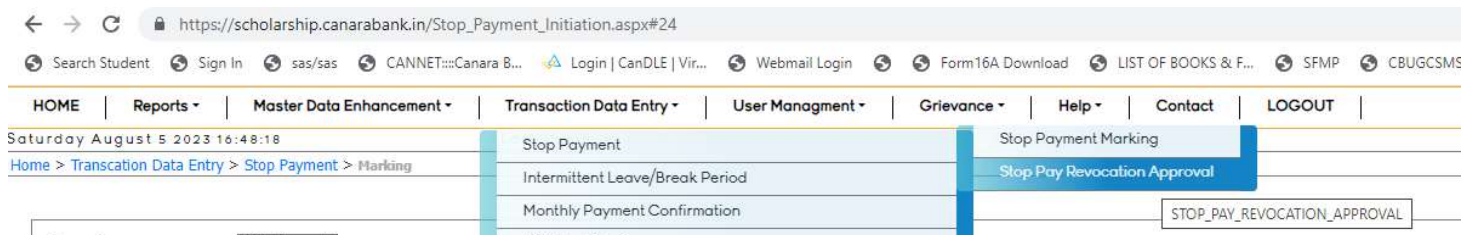
- This option is for marking stop payment. Stop payment can be marked payment component wise and also for upgradation from JRF to SRF.
- User has to select the scheme name, enter Scholar id, specify the period, select the component for which payment has to be stopped and select the reason then click submit button.
- Stop Payment can be marked for last three months till course completion



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14. Stop Payment Revocation

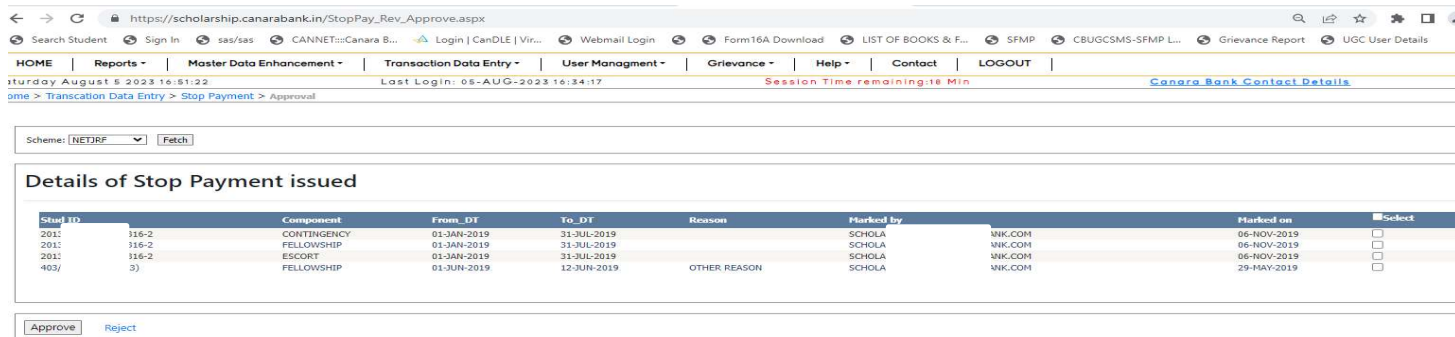
Stop payment Revocation Initiation can be done by Nodal Officer (maker) for marked Stop payment Using option STOP PAY REVOCATION And the same will approve/reject by Nodal officer (checker)



HOME >> TRANSACTION DATA ENTRY >> STOP PAYMENT >> INITIATE

Select Scheme And enter Student id and select period and the request will submit to Nodal officer of university/institute for approval

HOME >> TRANSACTION DATA ENTRY >> STOP PAYMENT >> APPROVAL



15. HRA MODIFICATION

HRA payment is claimed based as per respective scheme guidelines, nodal officer can MODIFY HRA amount for existing HRA amount

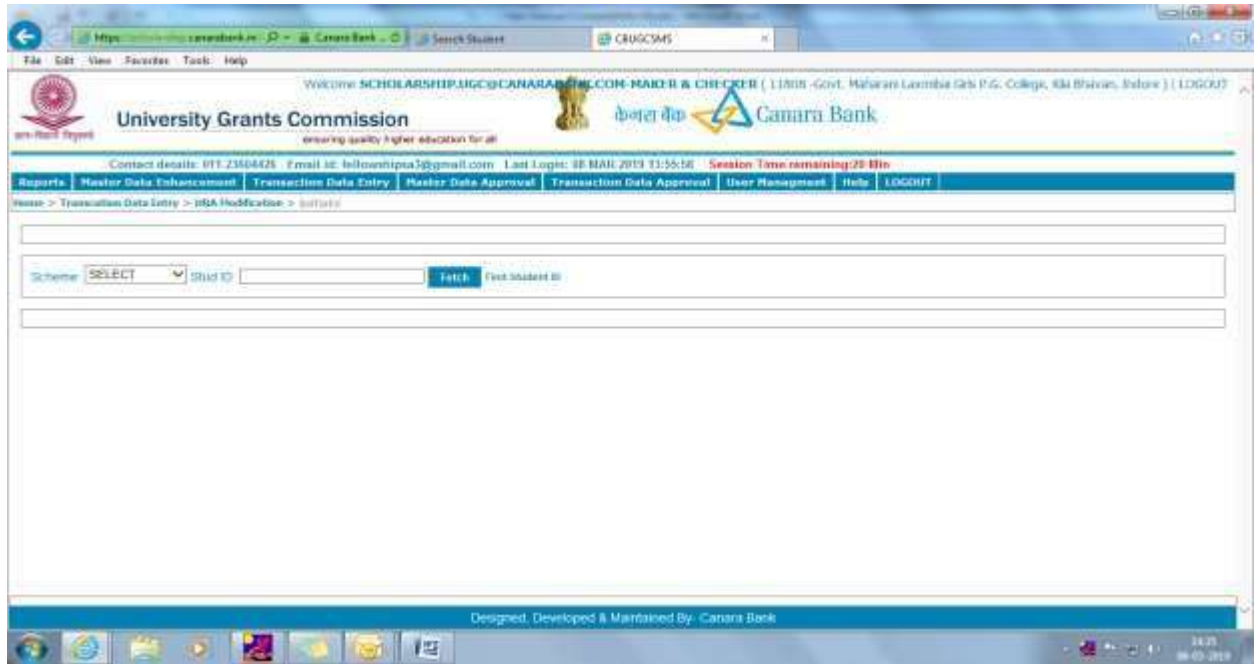
HRA modification initiation

(By University maker ID. To be approved by university checker ID)

- This option is used to initiate the HRA modification of Scholars. This option can be done using University Maker ID only. The approval is to be done by University/Institution Checker ID.

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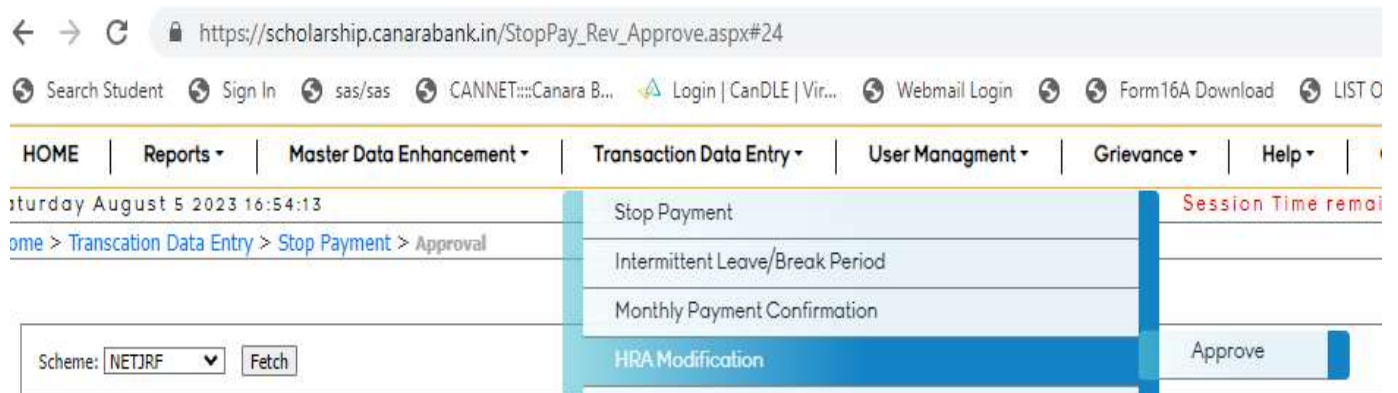
Transaction Data Entry >>HRA Modification >>Initiate



HRA modification Approval

- This option is used to approve the HRA modification of the Scholars initiated by user. This option is to be done by the University/Institution Checker ID

Transaction Data Entry>>HRA Modification>>Approve



The screenshot shows the Canara Bank Scholarship Portal interface. The browser address bar displays the URL: https://scholarship.canarabank.in/StopPay_Rev_Approve.aspx#24. The navigation menu includes: HOME, Reports, Master Data Enhancement, Transaction Data Entry, User Management, Grievance, and Help. The main content area shows a breadcrumb trail: Home > Transaction Data Entry > Stop Payment > Approve. A table lists various options under 'Transaction Data Entry': Stop Payment, Intermittent Leave/Break Period, Monthly Payment Confirmation, and HRA Modification. The 'HRA Modification' row is highlighted in blue, and an 'Approve' button is visible next to it. A 'Scheme: NETJRF' dropdown menu and a 'Fetch' button are also present.

16. Contingency Modification

Contingency payment is claimed based as per respective scheme guidelines, nodal officer can MODIFY Contingency amount for existing Contingency amount as per certificates submitted by scholars

Contingency modification initiation

(By University maker ID. To be approved by university checker ID)

- This option is used to initiate the Contingency modification of Scholars. This option can be done using University Maker ID only.

TRANSACTION DATA ENTRY>> CONTINGENCY MODIFICATION >> INITIATE

- Contingency amount will be divided in 4 quarterly slots i.e. March, June, September and December of each year.
- System by default divide the contingency amount for the year in four equal parts under four quarters.
- If the Scholar submits a claim that is different from the amount available in the contingency slot, University/Institution User may modify the amount accordingly.
- The modification can be done upto maximum contingency amount payable for the year.
- Once the modification is approved, Monthly payment confirmation is to be done for the modified records.
- System will be paying the differential amount if any.
- The contingency payable year will be calculated from the Date of Commencement.

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← → ↻ https://scholarship.canarabank.in/Contingency_Init.aspx

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HOME | Reports ▾ | Master Data Enhancement ▾ | Transaction Data Entry ▾ | User Management ▾ | Grievance ▾ | Help ▾

Saturday August 5 2023 17:45:46 Last Login: 05-AUG-2023 17:41:46 Session Time r

Home > [Transaction Data Approval](#) > Contingency Modification Initiate

Update Contingency - Initiation

Scheme: Stud ID:

Existing Contingency Deals:

PAYMENT MONTH	FROM DATE	TO DATE	EXISTING AMOUNT	SELECT	NEW AMOUNT
01-SEP-2014	27-AUG-2014	30-SEP-2014	951	<input type="checkbox"/>	<input type="text"/>
01-DEC-2014	01-OCT-2014	31-DEC-2014	2500	<input type="checkbox"/>	<input type="text"/>
01-MAR-2015	01-JAN-2015	31-MAR-2015	2500	<input type="checkbox"/>	<input type="text"/>
01-JUN-2015	01-APR-2015	30-JUN-2015	2500	<input type="checkbox"/>	<input type="text"/>

Contingency modification Approval

- This option is used to approve the modified Contingency of the Scholars initiated by user. This option is to be done by the University/Institution Checker ID

TransactionDataEntry>>Contingency Modification>>Approve

17. Intermittent Leave /Break period

← → ↻ https://scholarship.canarabank.in/GapPeriod_Init.aspx#24

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Saturday August 5 2023 17:48:06 Session Time remaining:19 Min

Home > [Transaction Data Entry](#) > [Intermittent Leave/Break Period](#) > [Initiation](#)

Stop Payment

Intermittent Leave/Break Period

Monthly Payment Confir h

HRA Modification

Contingency Modification

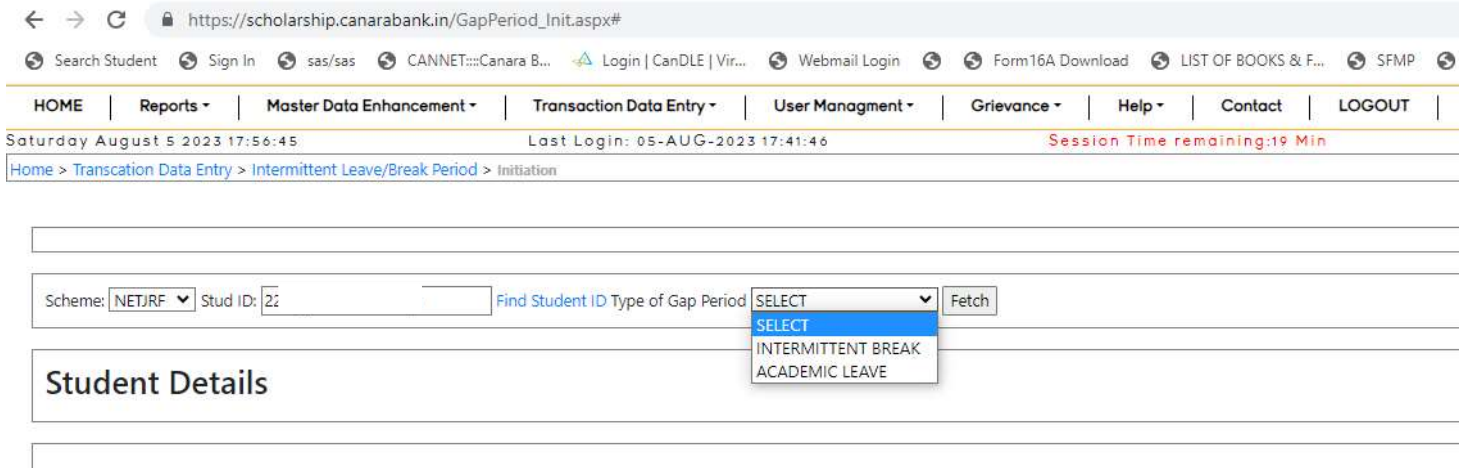
MPhil to Phd Upgradation Initiate

Scheme: Stud ID:

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This option works to MARK Intermittent Break or Academic Leave as per Scheme guidelines
Nodal officer (maker) can select scheme , enter Student id and select type of Gap period and submit details
Using options

TRANSACTION DATA ENTRY >> INTERMITTENT LEAVE/ BREAK PERIOD >> INTITIATION



← → ↻ https://scholarship.canarabank.in/GapPeriod_Init.aspx#

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Saturday August 5 2023 17:56:45 Last Login: 05-AUG-2023 17:41:46 Session Time remaining:19 Min

Home > Transcation Data Entry > Intermittent Leave/Break Period > Initiation

Scheme: NETJRF Stud ID: 22 Find Student ID Type of Gap Period SELECT Fetch

SELECT
INTERMITTENT BREAK
ACADEMIC LEAVE

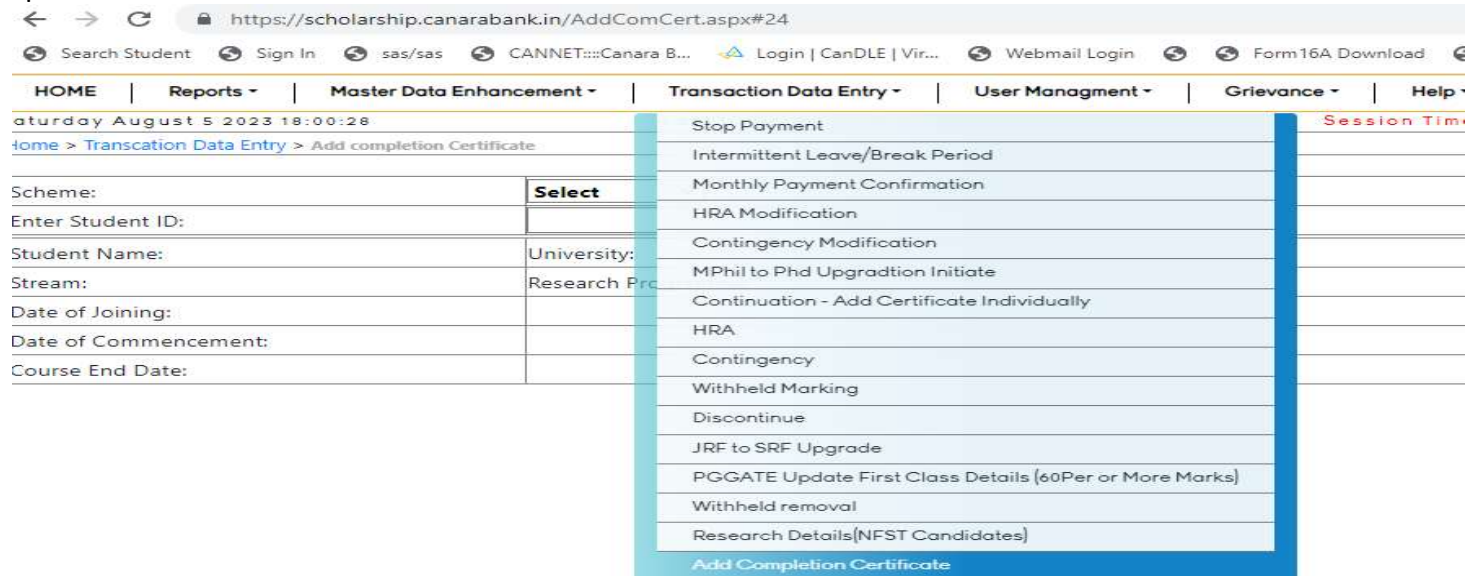
Student Details

Request submitted has to be approved by Nodal officer (Checker)

TRANSACTION DATA ENTRY >> INTERMITTENT LEAVE/ BREAK PERIOD >> Approve

18. COMPLETION CERTIFICATE

If scholar completed his course i.e MPhil or PhD , Nodal officer has to upload Completion certificate using option ADD COMPLETION CERTIFICATE



← → ↻ https://scholarship.canarabank.in/AddComCert.aspx#24

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HOME | Reports ▾ | Master Data Enhancement ▾ | Transaction Data Entry ▾ | User Management ▾ | Grievance ▾ | Help ▾

aturday August 5 2023 18:00:28 Session Time

Home > Transcation Data Entry > Add completion Certificate

Scheme:	Select
Enter Student ID:	
Student Name:	University:
Stream:	Research Pro
Date of Joining:	
Date of Commencement:	
Course End Date:	

- Stop Payment
- Intermittent Leave/Break Period
- Monthly Payment Confirmation
- HRA Modification
- Contingency Modification
- MPhil to Phd Upgradation Initiate
- Continuation - Add Certificate Individually
- HRA
- Contingency
- Withheld Marking
- Discontinue
- JRF to SRF Upgrade
- PGGATE Update First Class Details (60Per or More Marks)
- Withheld removal
- Research Details(NFST Candidates)
- Add Completion Certificate

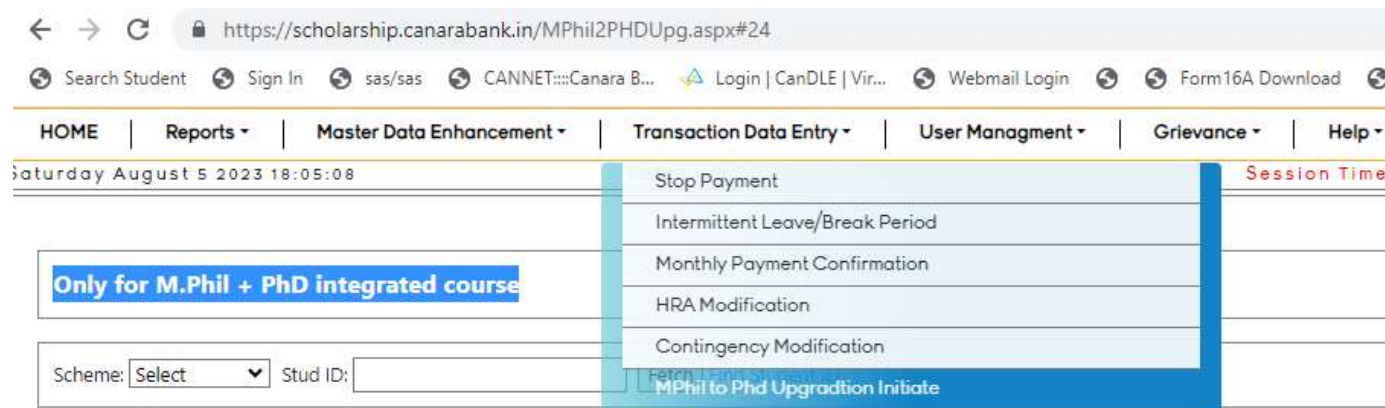
Add Completion details as per Scheme guidelines, requested Completion details will approved by respective Scheme Admin

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20. MPhil to PhD Upgradation

This option works for only to those scholars whose course is Mphil + PhD Integrated Course

Nodal officer of university can upgrade this option only after approval of COMPLETION DETAILS , nodal officer can select scheme , enter Student id and enter details as per scheme guidelines



The screenshot shows the Canara Bank scholarship portal interface. The URL is <https://scholarship.canarabank.in/MPhil2PHDUpg.aspx#24>. The page has a navigation menu with options: HOME, Reports, Master Data Enhancement, Transaction Data Entry, User Management, Grievance, and Help. The date and time are Saturday August 5 2023 18:05:08. A sidebar menu on the right includes: Stop Payment, Intermittent Leave/Break Period, Monthly Payment Confirmation, HRA Modification, Contingency Modification, and MPhil to Phd Upgradation Initiate. A blue box highlights the 'MPhil to Phd Upgradation Initiate' option. Below the sidebar, there is a form with a dropdown menu for 'Scheme: Select' and a text input for 'Stud ID:'. A blue box highlights the 'Only for M.Phil + PhD integrated course' text.

Requested upgradation details can be approved by Scheme Admin. Once upgradation has approved, Payment Schedule will update for respective scholars.

21. Discontinue Marking.

TransactionData Entry>>Discontinue >> Discontinue Initiation

- This option is used to Discontinue the scholarship/fellowship of a scholar. Once approved, it cannot be reverted back. Hence user has to exercise caution while exercising this option.
- This option will stop payments permanently. Do not use in case of Transfer or Temporary Break
- User has to select the scheme name, enter the Scholar ID then click on fetch button.
- This option can be done using either Maker/CheckerID. Approval is to be done by Scheme Admin.
- Then they have to enter discontinue date and reason and click on Mark Discontinued button.

Schema: NETJRF Stud ID: 155 Fetch Find Student ID

Student ID: 155	UGC/University Ref ID: 11
Student Name: NEH	DOB: 11
Gender: FEM	Category: OBC
Account IFSC: 284	Stream: HUMANITIES AND SOCIAL SCIENCES
Address: Ran DEL	Withheld: N
Mobile: 987	Email: neh
Benf Code: BIN	Course End Date 8/26/2019 12:00:00 AM

Discontinue Date: Discontinue Reason: Mark Discontinued

I understand that, After marking Discontinued, this Scholar will not get any payment from Date of Discontinuation.

DISCLAIMER: THIS OPTION WILL STOP PAYMENTS PERMANENTLY. DON'T USE INCASE OF TRANSFER OR TEMPERORY BREAK

- DISCONTINUE REMOVAL can be done by Scheme Admin

22. USER MANAGEMENT

22.1 Change Password

[Home](#) > [User Managment](#) > Change Password

University/Institute User may change the LoginPassword through this option for security purpose

User ID: SCHOLAI ANK.COM

Old Password:

New Password:

Retype Password:

Change

Password Policy:
 1. Minimum eight characters
 2. At least one uppercase letter
 3. One lowercase letter,
 4. One number and one special character

22.2 Create User

Nodal officer or Academic user (Maker/Checker) can send request to CREATE USER for another Nodal officer or Academic User (checker/maker) through this option and Submit for approval to Scheme Admin

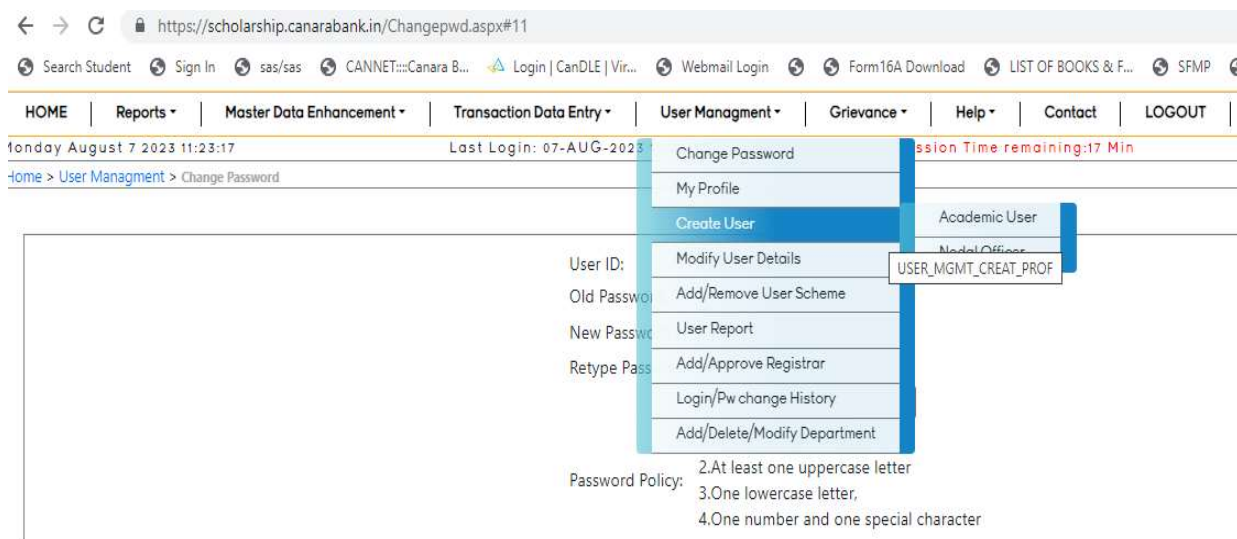
- University/Institute may request for Creation of User through this option.
- For exercising this option the User institution should have minimum one userID.
- For creation of first user ID in the portal the user institution has to take up with Scheme Admin by a separate letter.

UserID/EmailID, Name, Mobile, Designation, Department, Type of user (Maker/Checker),

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University Name are to be entered. The Scholarship/Fellowship schemes that are to be allotted for the new user is to be selected. Then the supporting document of size less than 4KB is to be uploaded in PDF Format and click on create.

- Supporting document should be a letter of request for user creation from the competent authority duly mentioning the details of officer/employee of the institution for whom user ID to be created
- Type of user can be maker or checker.
- The MakerID can be used to initiate transaction data entry options like Monthly Payment Confirmation, HRA modification stop payment revocation etc.
- The CheckerID can be used to approve transaction data entry options like Monthly Payment Confirmation, HRA modification stop payment revocation etc.
- Please note that the transactions done by an ID cannot be approved using the same ID.
- The options under Master Data Enhancement and User Management will be available for all user irrespective of the Role.
- The User creation is to be approved by UGC. Once UGC approves the User creation, the password will be sent through Email, to the new UserID that has been created.
- User may Login through that password and change the password after Logging in.



https://scholarship.canarabank.in/Changepwd.aspx#11

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Monday August 7 2023 11:23:17 Last Login: 07-AUG-2023 Session Time remaining: 17 Min

home > User Management > Change Password

Change Password
My Profile
Create User
Modify User Details
Add/Remove User Scheme
User Report
Add/Approve Registrar
Login/Pw change History
Add/Delete/Modify Department

Academic User
Nodal Officer
USER_MGMT_CREAT_PROF

User ID:
Old Password:
New Password:
Retype Password:

Password Policy:
2. At least one uppercase letter
3. One lowercase letter.
4. One number and one special character

22.3 Modify User Details

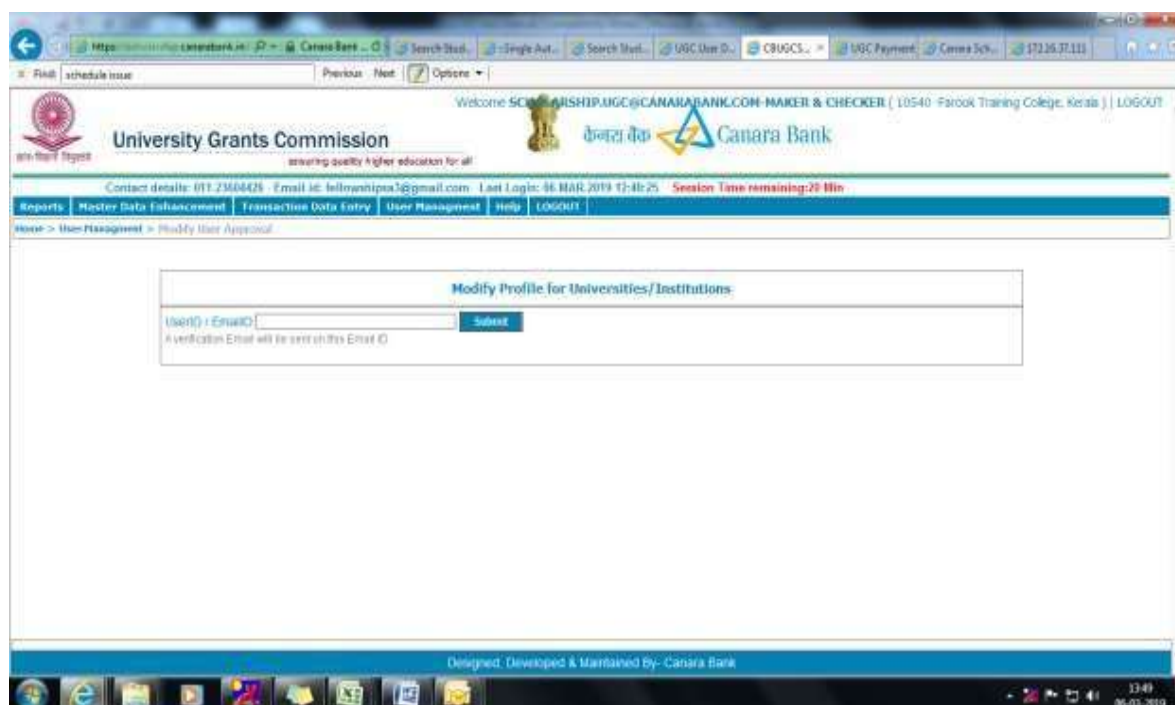
(To be initiated by User Institution maker/checker ID. To be approved by UGC)

Menu

User Management >> Modify User Details

Universities/Institutions may modify the User details using this option.

- User may change the Mobile, Designation, Role can be modified using this option.
- The Scholarship/Fellowship schemes that are to be allotted for the user is to be selected.
- Then the supporting document of size less than 5KB is to be uploaded in PDF Format and click on Modify.
- The User modification is to be approved by Scheme Admin.
- Once UGC approves the User Modification, the password will be sent through Email, to the new User ID that has been modified.
- User may Login through that password and change the password after Logging in.



23. GRIEVANCES.

Scholars, Universities and Scheme Admins have an option of raising grievances in the SFMP portal itself, where they can raise issues faced by them in the functionality of the SFMP portal.

This is how the Grievances option looks like on the SFMP portal:

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Search St. x Mail - Abi x INFORM x Guidelines x Search St. x Grievance x 201920-11 x CANNET x Account x UGC User x Search St. x FilesStatus x Canara S: x SFMP x +

localhost:52443/Grievance.aspx

Register New Grievance | Track Grievance

Welcome! TAPRE PANJAB PUNJAJI
Please Register Grievance / कृपया शिकायत दर्ज करें

Student ID : 190
अधेता आईडी :

Email ID : PAN M
ईमेल आईडी :

Mobile Number : 43
मोबाइल नंबर :

Is this grievance related to any previous grievance :
क्या यह शिकायत किसी पिछली शिकायत से संबंधित है : Yes/हाँ No/नहीं

Type of Grievance : -Select Type of Grievance-
शिकायत का प्रकार

Subject of Grievance :
शिकायत का विषय :

Details of Grievance :
शिकायत का विवरण : Reply message...Max Length is 500 character

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Type here to search

16:38
29-06-2023

Grievances Continued...

Search St. x Mail - Abi x INFORM x Guidelines x Search St. x Grievance x 201920-11 x CANNET x Account x UGC User x Search St. x FilesStatus x Canara S: x SFMP x +

localhost:52443/Grievance.aspx

नामांकन नंबर :

Is this grievance related to any previous grievance :
क्या यह शिकायत किसी पिछली शिकायत से संबंधित है : Yes/हाँ No/नहीं

Type of Grievance : -Select Type of Grievance-
शिकायत का प्रकार

Subject of Grievance :
शिकायत का विषय :

Details of Grievance :
शिकायत का विवरण : Reply message...Max Length is 500 character

Upload Grievance Supported Documents :
कृपया शिकायत से सम्बंधित दस्तावेज अपलोड करें : Choose File No file chosen

Submit/शिकायत प्रस्तुत करें Cancel/रद्द करें

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Type here to search

16:39
29-06-2023

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24. USER ACTIVATATION

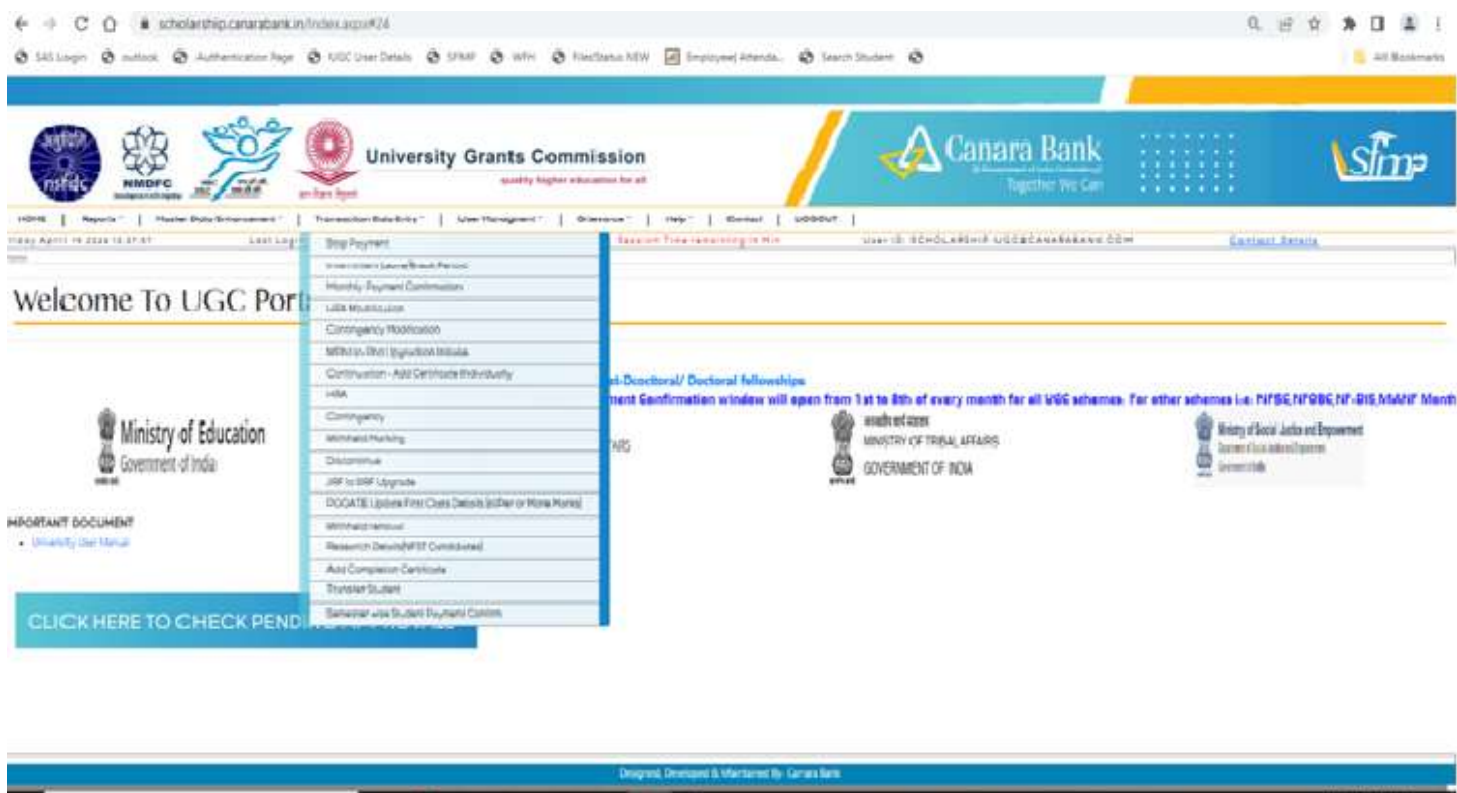
For Deactivated User id, there are two options available

- (A) User can USE FORGOT PASSWORD option and login with OTP to Activate User id
- (B) User can contact Scheme Admin to Activate Deactivated User Id.

25. TRANSFER

Transaction data entry>>Transfer Student>>Initiate Transfer Out

Transfer of scholar from one University to another has to be initiated by the Transferor University by uploading NOC



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Change/Transfer University of Students

Initiate Transfer OUT Approve Transfer IN (Transferred from Other Universities to your University) Check Transfer Status of Students

Transfer Student

Select Scheme: Enter Student ID: Find Student ID:

- Select scheme and enter student id

The screenshot shows the 'Transfer Student' form with the following details:

Student Details	
Scheme Name :	NET JRE FELLOWSHIP(NELRF)
Student Name :	[REDACTED]
Gender :	MALE
Date Of Commence :	08-JAN-2023
Date of Registration :	08-JAN-2023
Mobile :	8115787172
UGC Reference ID :	[REDACTED]
Student ID :	[REDACTED]
Date Of Birth :	12-DEC-1998
Stream :	HUMANITIES AND SOCIAL SCIENCES
Date of Issuing :	08-JAN-2021
Category :	GEN
Email ID :	[REDACTED]
Financial Year :	201920
University Name : Jawaharlal Nehru University(19953)	
Type University Name Here :	Select University Name to Transfer Student Select
Please Enter Remarks Below	
Please Upload No Objection Certificate(NOC) in PDF Format	
<input type="button" value="Choose File"/>	No file chosen
Please Select Transfer Date :	<input type="text"/>
<input type="button" value="INITIATE TRANSFER"/>	

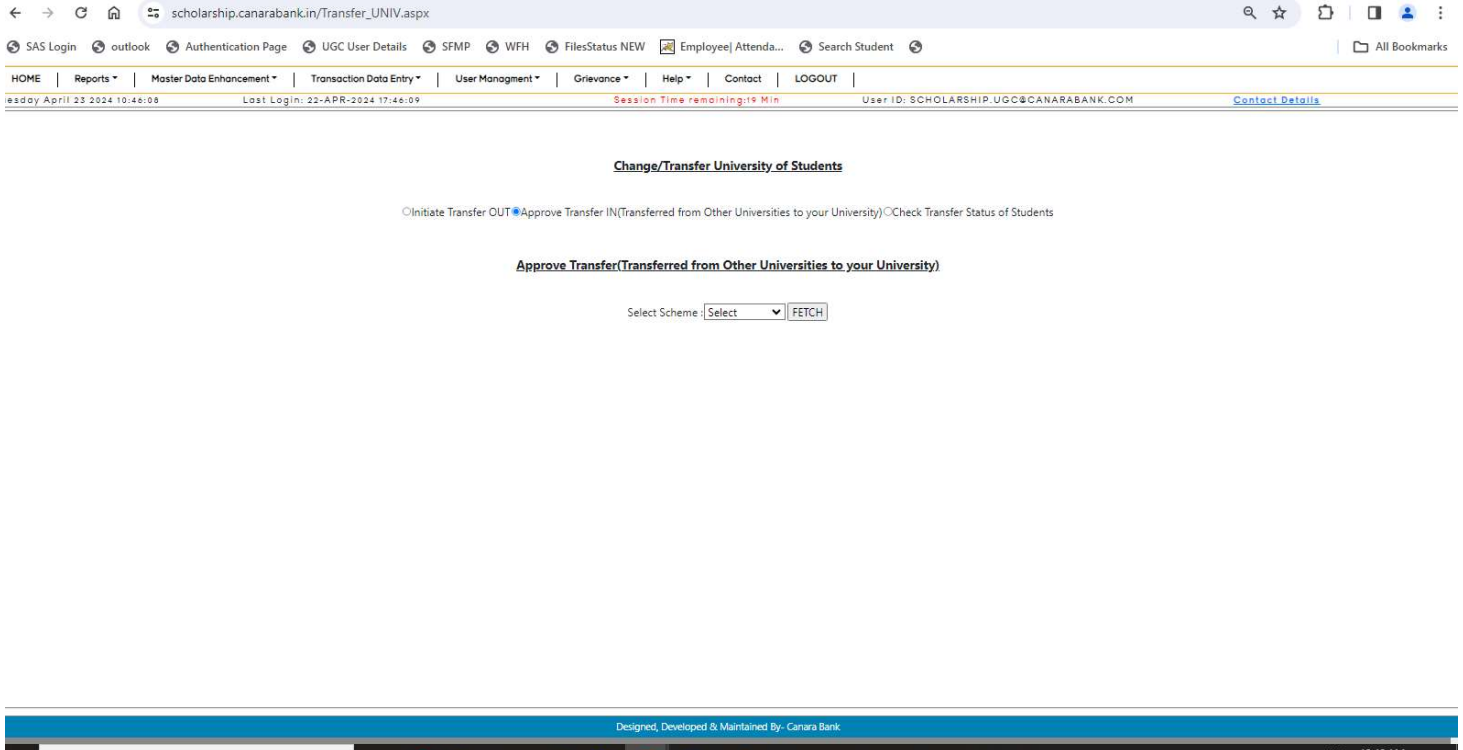
- ****Note:** File must be a PDF file, Filename must not have special character or blank spaces, File must be between 50KB to 5MB in size.
- Scholar has to make sure no payment confirmation is pending till the transfer date before

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initiating transfer out.

- In case any month confirmation is pending either payment confirmation or stop payment to be marked for the same.
- Once transfer is initiated by Transferor University the same has to be accepted or rejected by scholar in Scholars Corner Login.
- After approval the data will flow to transferee University's login and the same has to be approved using the following path

Transaction data entry>>Transfer Student>>Approve Transfer In



The screenshot shows a web browser window with the URL `scholarship.canarabank.in/Transfer_UNIV.aspx`. The page title is "Transaction data entry>>Transfer Student>>Approve Transfer In". The browser's address bar shows the URL and search, star, and refresh icons. The page header includes navigation links: SAS Login, outlook, Authentication Page, UGC User Details, SFMP, WFH, FilesStatus NEW, Employee Attendance, Search Student, and All Bookmarks. A secondary header contains menu items: HOME, Reports, Master Data Enhancement, Transaction Data Entry, User Management, Grievance, Help, Contact, and LOGOUT. Below the header, there is a status bar with the date "Friday, April 23, 2024 10:48:08", the last login time "Last Login: 22-APR-2024 17:46:09", the session time remaining "Session Time remaining: 19 Min", the user ID "User ID: SCHOLARSHIP.UGC@CANARABANK.COM", and a "Contact Details" link. The main content area is titled "Change/Transfer University of Students" and contains three radio buttons: "Initiate Transfer OUT", "Approve Transfer IN (Transferred from Other Universities to your University)", and "Check Transfer Status of Students". The "Approve Transfer IN" option is selected. Below this, there is a sub-section titled "Approve Transfer (Transferred from Other Universities to your University)" with a "Select Scheme" dropdown menu set to "Select" and a "FETCH" button. At the bottom of the page, there is a footer that reads "Designed, Developed & Maintained By- Canara Bank" and a timestamp "ENCL - 10/6/24 AM".

- Once UGC approves the transfer request the new University details will be updated in scholar's profile.

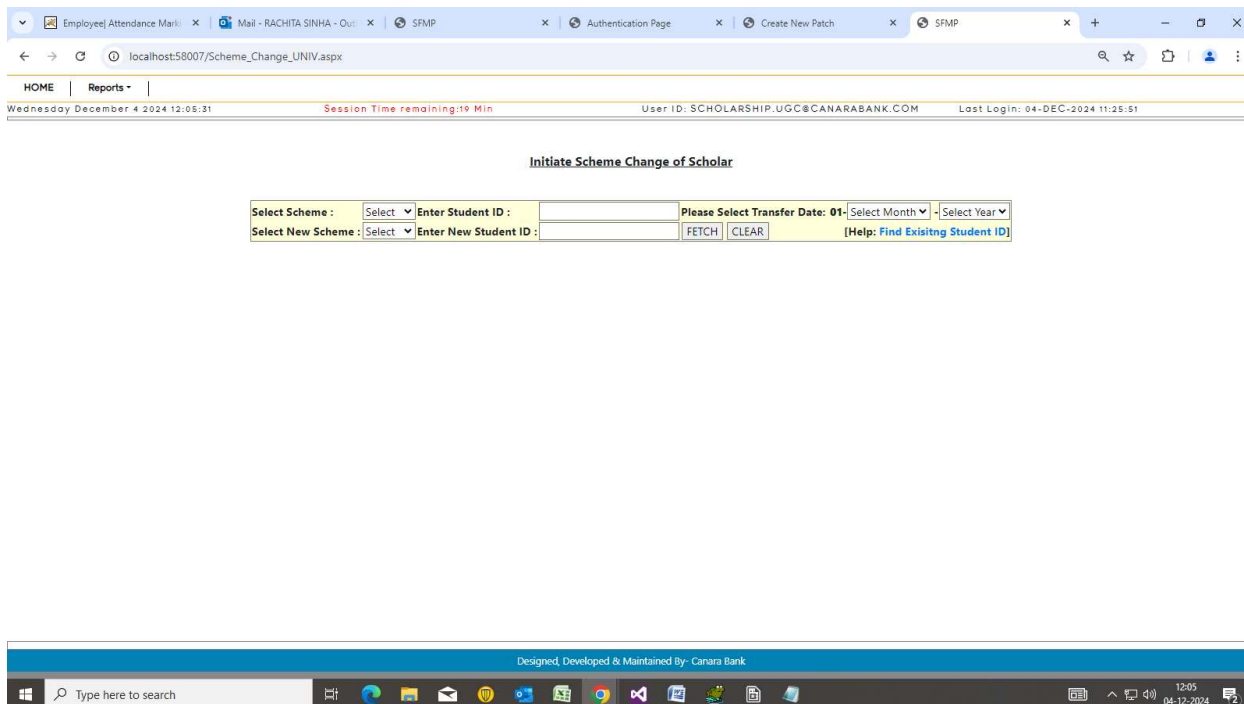
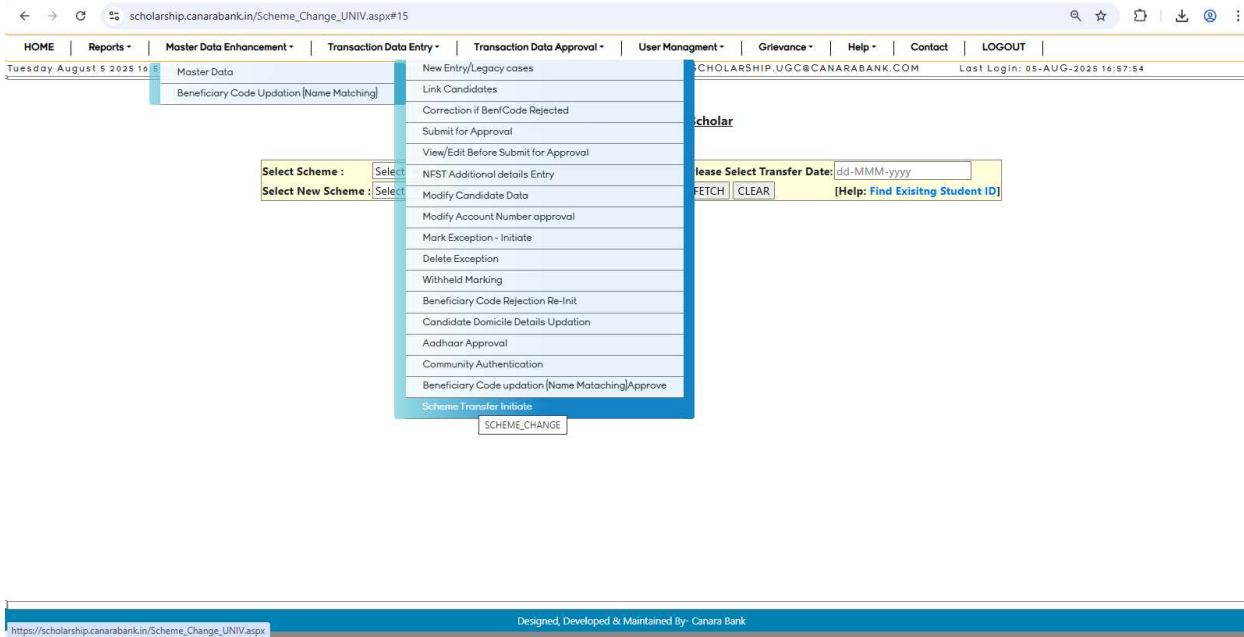
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Scheme transfer option can be used to transfer the fellowship of a scholar from one fellowship scheme to another

1.NODAL OFFICER INITIATION

1.1 Scheme transfer request can be initiated in portal by Nodal Officer of the University in which scholar is availing the fellowship

1.2 Nodal Officer has to enter details like the present scheme and student id ,the new scheme and student id and the transfer date and click on 'FETCH'



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1.3. In case of any pending payment confirmation , payment confirmation has to be marked if scholar is eligible and otherwise stop payment has to be marked for the period.

1.4. Nodal Officer also has to ensure that in case of any excess payment made to scholar , refund has to be made to the concerned scheme admin's account and confirmation has to be forwarded to both scheme admin and canara bank. Amount to be recovered in case of any will be shown to Nodal Officer while initiation. Initiation will only be possible once the recovery amount is nil.

Initiate Scheme Change of Scholar

Select Scheme :	MANF	Enter Student ID :	[Redacted] 169	Please Select Transfer Date:	13-Apr-2023
Select New Scheme :	NETJRF	Enter New Student ID :	[Redacted] 508	FETCH	CLEAR

[\[Help: Find Existing Student ID\]](#)

Student Details	Existing Scheme Student Details	New Scheme Student Details
Scheme Name	MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF)	NET JRF FELLOWSHIP(NETJRF)
Student ID	[Redacted] 169	[Redacted] 508
Student Name	[Redacted] AR	[Redacted] TAR
Date Of Birth	12-OCT-1991	12-OCT-1991
Mother Name	FARIDA	FARIDA
Father Name	MOHAMMAD AFZAL DAR	MOHAMMAD AFZAL DAR
Mobile	[Redacted] 45	[Redacted] 5
Email ID	[Redacted]@GMAIL.COM	[Redacted]@GMAIL.COM
Gender	FEMALE	FEMALE
Course	P.h.D.	P.h.D.
Stream	HUMANITIES AND SOCIAL SCIENCES	HUMANITIES AND SOCIAL SCIENCES
Category	OBC	GEN
Date of Result/Selection	19-FEB-2022	13-APR-2023
Date of Admission*	19-SEP-2022	19-SEP-2022
Date of Joining*	19-SEP-2022	19-SEP-2022
Date of Registration*	19-SEP-2022	19-SEP-2022
Date Of Commence*	19-SEP-2022	19-SEP-2022

*Dates will be same in New Scheme as in Old Scheme

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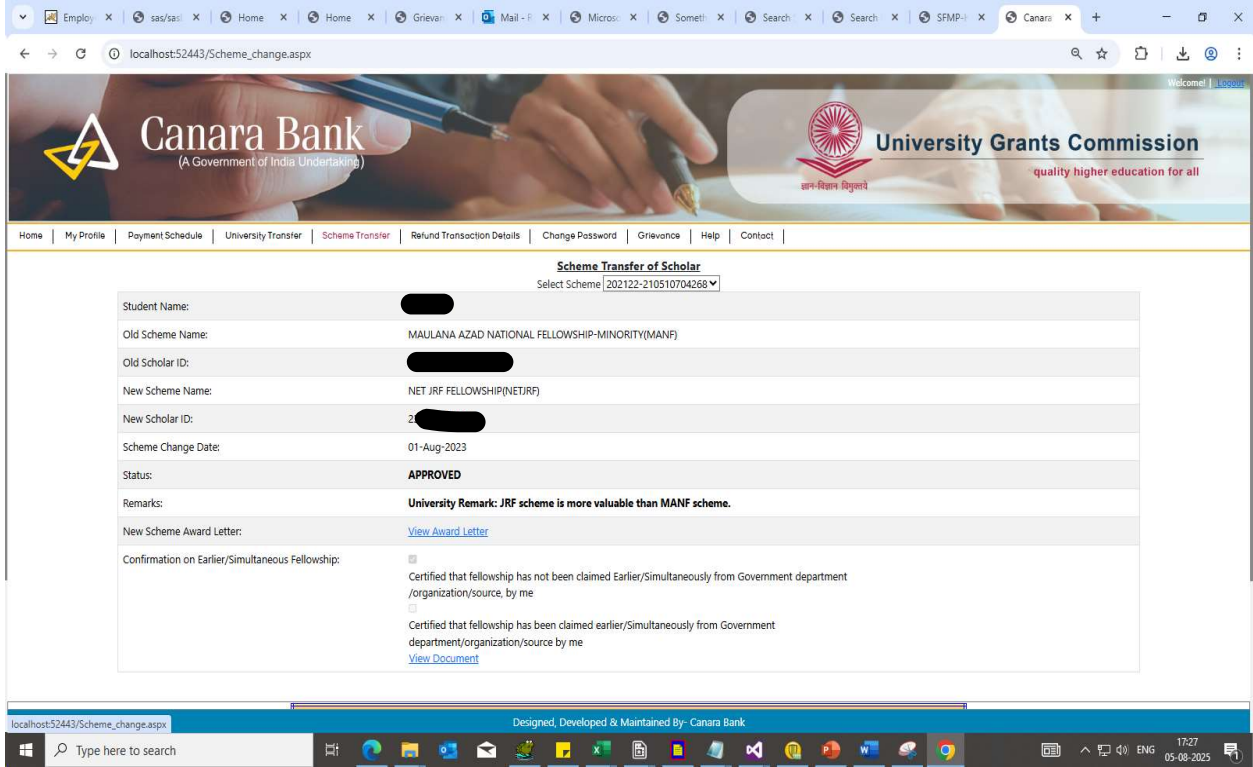
CERTIFICATE TO BE SUBMITTED BY THE UNIVERSITY NODAL OFFICER	
<p>1. TAMARA AKHTAR (202122-210510459169) is availing fellowship from MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF) since 19-SEP-2022 at Jamia Millia Islamia(10052).</p>	
<p>2. Due to following reason, he / she wishes to transfer from MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF) to NET JRF FELLOWSHIP(NETJRF). wef: 13-Apr-2023</p>	
<p>Enter Reason for Transfer</p>	
<p>Kindly Confirm on fellowship:</p> <p><input checked="" type="checkbox"/> Certified that fellowship has not been claimed Earlier/Simultaneously from Government department /organization/source, by the scholar</p> <p><input checked="" type="checkbox"/> Fellowship was claimed Earlier/Simultaneously</p> <p>Kindly provide and upload the Fellowship details duly attested/authenticated by the head of Institute/University/HoD /In-charge of Faculty concerned <input type="button" value="Choose File"/> No file chosen</p>	
Ph.D registration status	<input checked="" type="radio"/> Valid <input type="radio"/> Expired <input type="radio"/> Not Registered Yet
Whether Scholar has completed the PhD in OLD Scheme?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Verified the basic Details of Scholar with 10th Certificate:	10th Certificate: <input type="button" value="Choose File"/> No file chosen Year of Passing: <input type="text"/> Enrollment/Roll No: <input type="text"/> 10th Board: <input type="text"/>
Please Upload New Scheme Award Letter in PDF Format	<input type="button" value="Choose File"/> No file chosen
<input type="checkbox"/> Verified all the original documents as per the details mentioned in scheme UGC NET JRF scheme guidelines	

1.5. Nodal Officer has to enter the reason for transfer in Certificate ,upload the award letter of the scheme to which fellowship is to be transferred and has to click on "Initiate Transfer". On successful initiation the msg will come as "Student scheme transfer initiated successfully" and certificate will be submitted

SCHOLAR APPROVAL

2.1 On submission by Nodal Officer, scholar can approved agreeing or reject by disagreeing the request in

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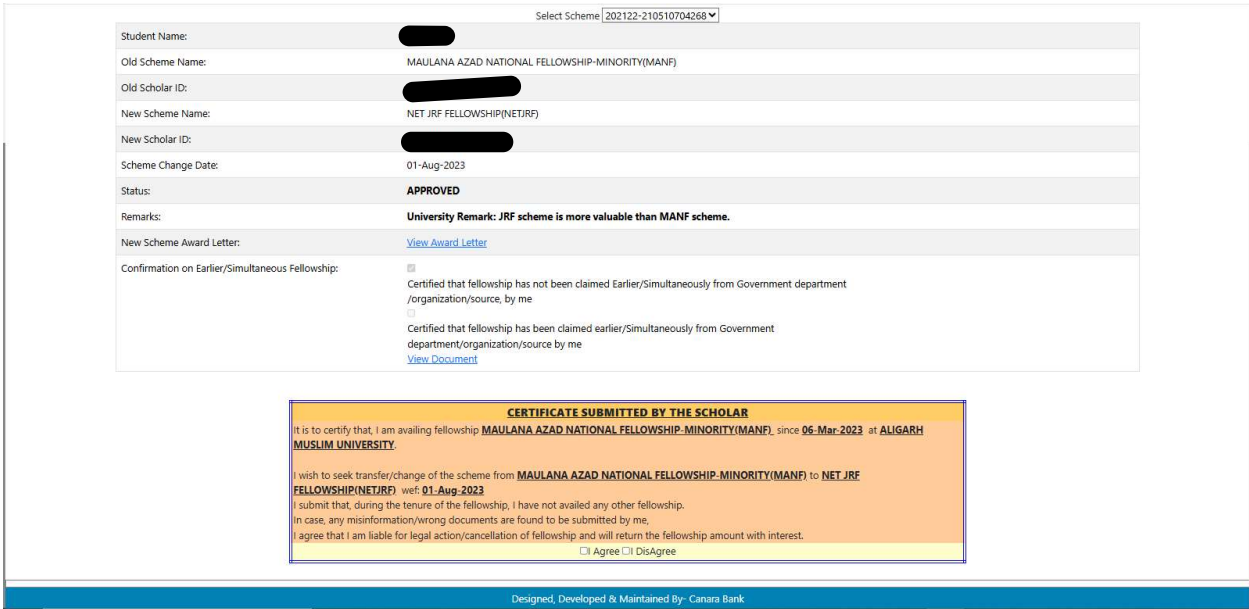


Scheme Transfer of Scholar

Select Scheme: 202122-210510704268

Student Name:	[REDACTED]
Old Scheme Name:	MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF)
Old Scholar ID:	[REDACTED]
New Scheme Name:	NET JRF FELLOWSHIP(NETJRF)
New Scholar ID:	2 [REDACTED]
Scheme Change Date:	01-Aug-2023
Status:	APPROVED
Remarks:	University Remark: JRF scheme is more valuable than MANF scheme.
New Scheme Award Letter:	View Award Letter
Confirmation on Earlier/Simultaneous Fellowship:	<input type="checkbox"/> Certified that fellowship has not been claimed Earlier/Simultaneously from Government department /organization/source, by me <input type="checkbox"/> Certified that fellowship has been claimed earlier/Simultaneously from Government department/organization/source by me View Document

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Select Scheme: 202122-210510704268

Student Name:	[REDACTED]
Old Scheme Name:	MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF)
Old Scholar ID:	[REDACTED]
New Scheme Name:	NET JRF FELLOWSHIP(NETJRF)
New Scholar ID:	[REDACTED]
Scheme Change Date:	01-Aug-2023
Status:	APPROVED
Remarks:	University Remark: JRF scheme is more valuable than MANF scheme.
New Scheme Award Letter:	View Award Letter
Confirmation on Earlier/Simultaneous Fellowship:	<input type="checkbox"/> Certified that fellowship has not been claimed Earlier/Simultaneously from Government department /organization/source, by me <input type="checkbox"/> Certified that fellowship has been claimed earlier/Simultaneously from Government department/organization/source by me View Document

CERTIFICATE SUBMITTED BY THE SCHOLAR

It is to certify that, I am availing fellowship **MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF)**, since 06-Mar-2023 at **ALIGARH MUSLIM UNIVERSITY**.

I wish to seek transfer/change of the scheme from **MAULANA AZAD NATIONAL FELLOWSHIP-MINORITY(MANF)** to **NET JRF FELLOWSHIP(NETJRF)** wef: **01-Aug-2023**

I submit that, during the tenure of the fellowship, I have not availed any other fellowship.
 In case, any misinformation/wrong documents are found to be submitted by me,
 I agree that I am liable for legal action/cancellation of fellowship and will return the fellowship amount with interest.

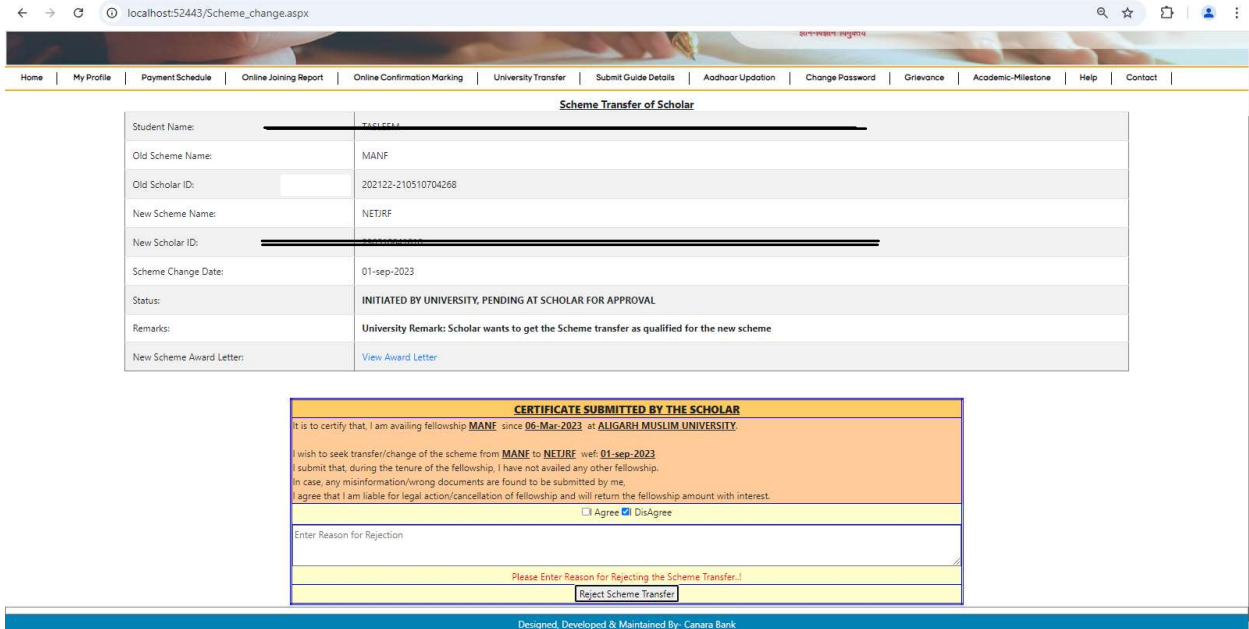
Agree DisAgree

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2.2. On disagreeing, with reason, transfer request will be rejected and again the transfer request

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will have to be initiated again by Nodal Officer .



localhost:52443/Scheme_change.aspx

Home | My Profile | Payment Schedule | Online Joining Report | Online Confirmation Marking | University Transfer | Submit Guide Details | Aadhaar Update | Change Password | Grievance | Academic-Milestone | Help | Contact

Scheme Transfer of Scholar

Student Name:	XXXXXXXXXX
Old Scheme Name:	MANF
Old Scholar ID:	202122-210510704268
New Scheme Name:	NETRF
New Scholar ID:	XXXXXXXXXX
Scheme Change Date:	01-sep-2023
Status:	INITIATED BY UNIVERSITY, PENDING AT SCHOLAR FOR APPROVAL
Remarks:	University Remark: Scholar wants to get the Scheme transfer as qualified for the new scheme
New Scheme Award Letter:	View Award Letter

CERTIFICATE SUBMITTED BY THE SCHOLAR

It is to certify that, I am availing fellowship **MANF** since **06-Mar-2023** at **ALIGARH MUSLIM UNIVERSITY**.

I wish to seek transfer/change of the scheme from **MANE** to **NETIRE** w.e.f **01-sep-2023**.
I submit that, during the tenure of the fellowship, I have not availed any other fellowship.
In case, any misinformation/wrong documents are found to be submitted by me,
I agree that I am liable for legal action/cancellation of fellowship and will return the fellowship amount with interest.

I Agree DisAgree

Enter Reason for Rejection

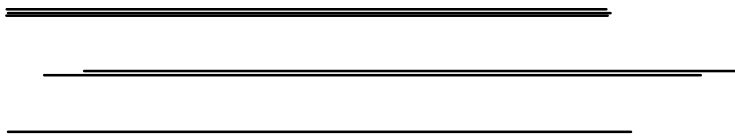
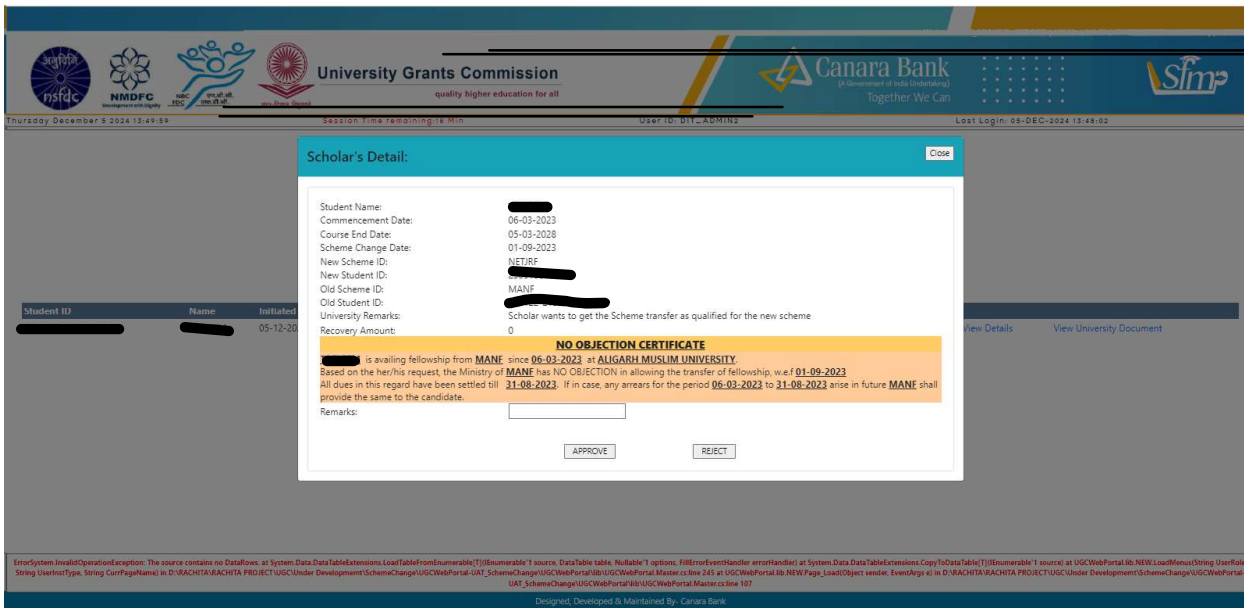
Please Enter Reason for Rejecting the Scheme Transfer..!

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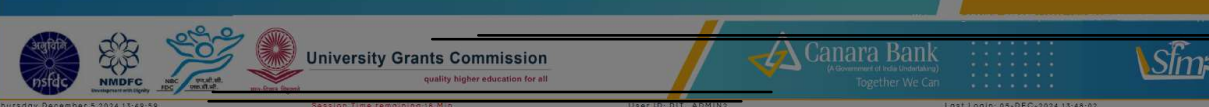
2.3. On Agreeing and clicking on approval by scholar, certificate will be submitted and the transfer request will be forwarded to existing scheme admin .

3. TRANSFER OUT BY EXISTING SCHEME ADMIN

3.1 After approval by scholar the request will be forwarded to scheme admin .

Thursday December 8 2023 13:49:54 Session Time remaining: 18 Min User ID: DIT_ADMIN2 Lost Login: 05-DEC-2024 13:49:02


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Scholar's Detail:

Student Name:	XXXXXXXXXX
Commencement Date:	06-03-2023
Course End Date:	05-03-2028
Scheme Change Date:	01-09-2023
New Scheme ID:	NETRF
New Student ID:	XXXXXXXXXX
Old Scheme ID:	MANF
Old Student ID:	XXXXXXXXXX
University Remarks:	Scholar wants to get the Scheme transfer as qualified for the new scheme
Recovery Amount:	0

NO OBJECTION CERTIFICATE

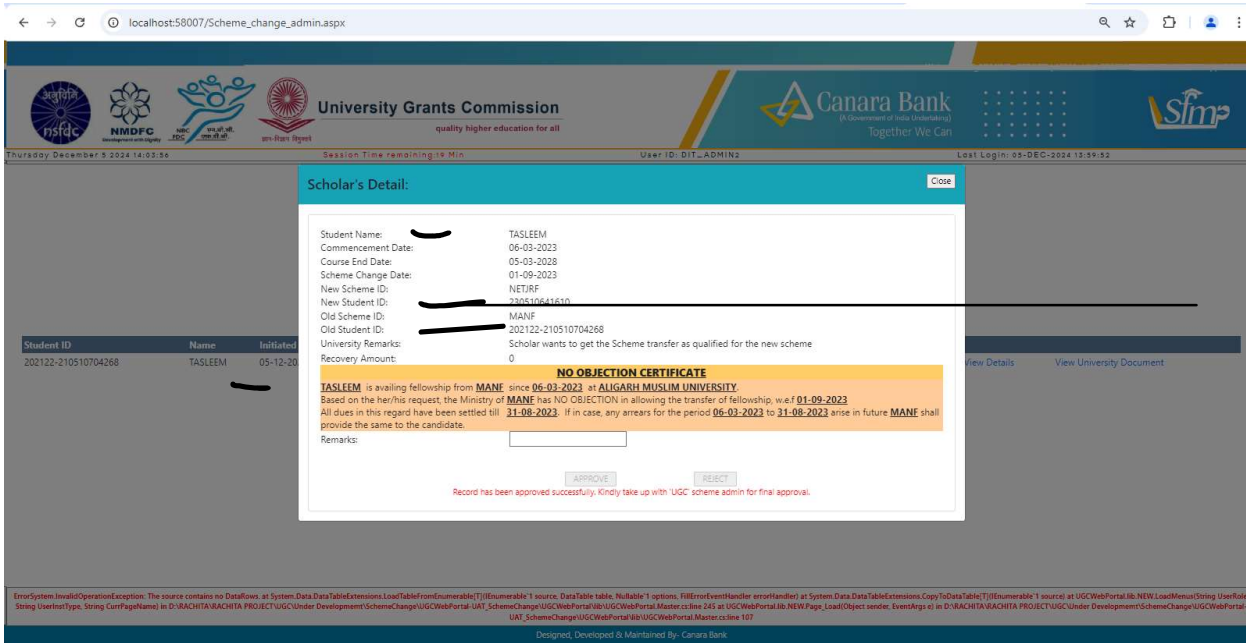
XXXXXXXXXX is availing fellowship from **MANE** since **06-03-2023** at **ALIGARH MUSLIM UNIVERSITY**.
Based on the her/his request, the Ministry of **MANF** has **NO OBJECTION** in allowing the transfer of fellowship, w.e.f **01-09-2023**.
All dues in this regard have been settled till **31-08-2023**. If in case, any arrears for the period **06-03-2023** to **31-08-2023** arise in future **MANE** shall provide the same to the candidate.

Remarks:

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3.2 Scheme admin has to check the details and then either APPROVE or REJECT with remarks. Once approve the request NOC will get submitted.



localhost:58007/Scheme_change_admin.aspx

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Together We Can

Thursday, December 5, 2024 14:02:56

Session Time remaining: 19 Min

User ID: DIT_ADMIN2

Last Login: 05-DEC-2024 13:59:52

Scholar's Detail

Student Name: TASLEEM
Commencement Date: 06-03-2023
Course End Date: 05-09-2028
Scheme Change Date: 01-09-2023
New Scheme ID: NETJRF
New Student ID: 230510641610
Old Scheme ID: MANF
Old Student ID: 202122-210510704268
University Remarks: Scholar wants to get the Scheme transfer as qualified for the new scheme
Recovery Amount: 0

NO OBJECTION CERTIFICATE
TASLEEM is availing fellowship from MANE since 06-03-2023 at ALIGARH MUSLIM UNIVERSITY. Based on the her/his request, the Ministry of MANE has NO OBJECTION in allowing the transfer of fellowship, w.e.f 01-09-2023. All dues in this regard have been settled till 31-08-2023. If in case, any arrears for the period 06-03-2023 to 31-08-2023 arise in future MANE shall provide the same to the candidate.

Remarks:

APPROVE REJECT

Record has been approved successfully. Kindly take up with UGC scheme admin for final approval.

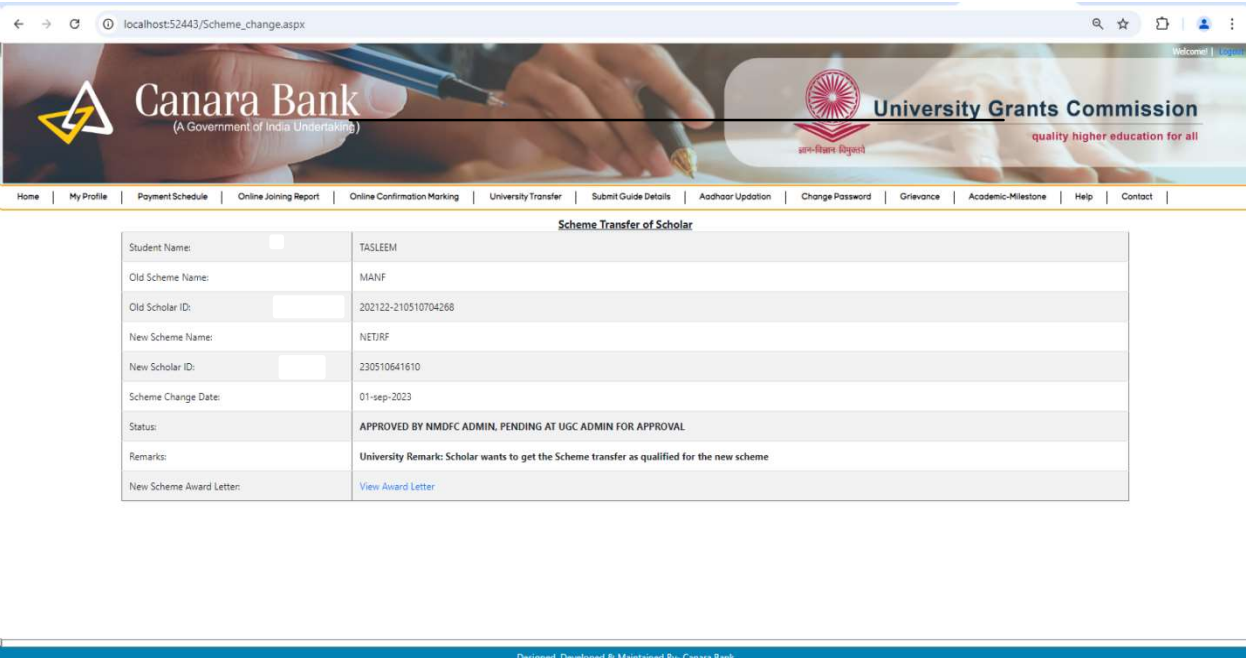
Student ID	Name	Initiated
202122-210510704268	TASLEEM	05-12-20

View Details View University Document

Err: System.InvalidOperationException: The source contains no DataRows. at System.Data.DataTableExtensions.LoadTableFromDataRowCollection[T](IEnumerable<T> source, DataTable table, Nullable<T> ignore, FilterExpressionHandler errorHandler) at System.Data.DataTableExtensions.CopyToDataTable[T](IEnumerable<T> source) at UGCWebPortal.lib.NER.LoadMenu(String UserRole, String UserTestType, String CurrPageName) in D:\RACHITA\RACHITA PROJECT\UGC\Under Development\SchemeChange\UGCWebPortal\UAT_SchemeChange\UGCWebPortal\lib\UGCWebPortal.Master.cs:line 245 at UGCWebPortal.lib.NEW_Page_Load(Object sender, EventArgs e) in D:\RACHITA\RACHITA PROJECT\UGC\Under Development\SchemeChange\UGCWebPortal\UAT_SchemeChange\UGCWebPortal\lib\UGCWebPortal.Master.cs:line 107

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3.3 Status of the scheme transfer will be available in scholar corner .



localhost:52443/Scheme_change.aspx

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Home | My Profile | Payment Schedule | Online Joining Report | Online Confirmation Marking | University Transfer | Submit Guide Details | Aadhaar Updation | Change Password | Grievance | Academic-Milestone | Help | Contact

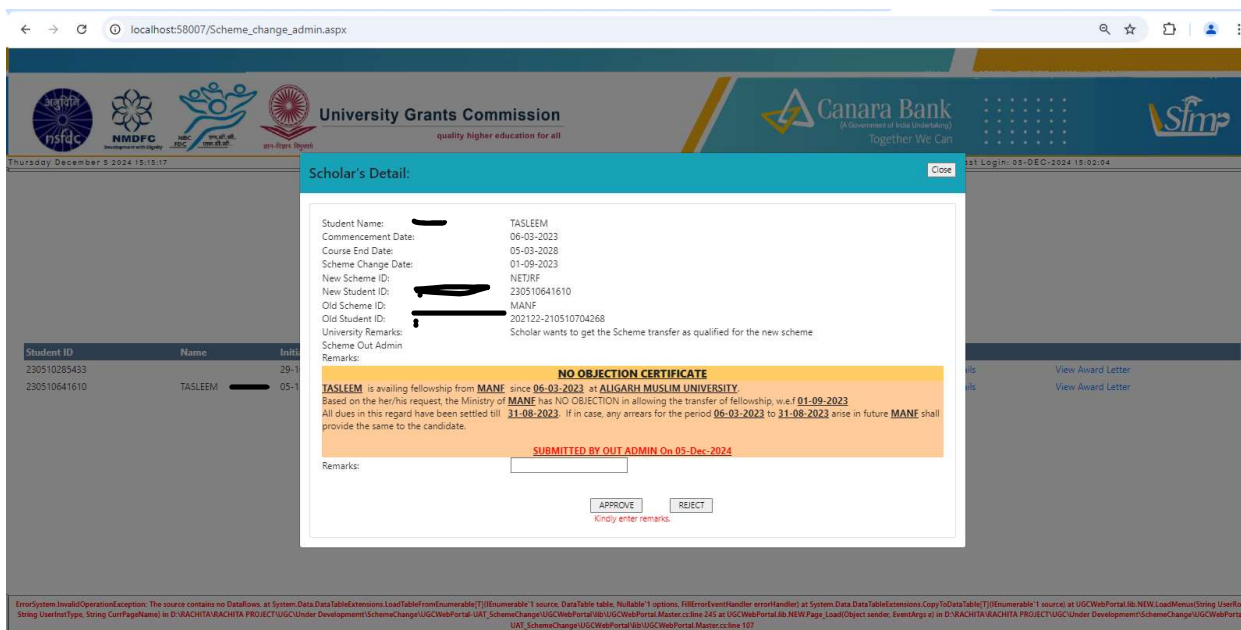
Scheme Transfer of Scholar

Student Name:	TASLEEM
Old Scheme Name:	MANF
Old Scholar ID:	202122-210510704268
New Scheme Name:	NETJRF
New Scholar ID:	230510641610
Scheme Change Date:	01-sep-2023
Status:	APPROVED BY NMDFC ADMIN, PENDING AT UGC ADMIN FOR APPROVAL
Remarks:	University Remark: Scholar wants to get the Scheme transfer as qualified for the new scheme
New Scheme Award Letter:	View Award Letter

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4. TRANSFER IN APPROVAL BY NEW SCHEME ADMIN

4.1. On approval of NOC by ist scheme admin the same will be forwarded to second Nodal Officer for approval.



Thursday, December 5, 2024 15:15:17

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Sim

Student Login: 05-DEC-2024 15:02:04

Scholar's Detail: [Close]

Student Name: TASLEEM
Commencement Date: 06-09-2023
Course End Date: 05-09-2028
Scheme Change Date: 01-09-2023
New Scheme ID: NETJRF
New Student ID: 230510641610
Old Scheme ID: MANE
Old Student ID: 202122-210510704268
University Remarks: Scholar wants to get the Scheme transfer as qualified for the new scheme
Scheme Out Admin
Remarks:

Student ID	Name	Initial
230510285433		29-3
230510641610	TASLEEM	05-1

NO OBJECTION CERTIFICATE
TASLEEM is availing fellowship from MANE since 06-03-2023 at ALIGARH MUSLIM UNIVERSITY.
Based on the her/his request, the Ministry of MANE has NO OBJECTION in allowing the transfer of fellowship, w.e.f 01-09-2023
All dues in this regard have been settled till 31-08-2023. If in case, any arrears for the period 06-03-2023 to 31-08-2023 arise in future MANE shall provide the same to the candidate.
SUBMITTED BY OUT ADMIN On 05-Dec-2024

Remarks:

[APPROVE] [REJECT]
Kindly enter remarks.

Error: System.InvalidOperationException: The source contains no DataRows. at System.Data.DataTableExtensions.LoadTableFromEnumerable[T](IEnumerable`1 source, DataTable table, Nullable`1 system, FillEvent sender, EventArgs e) at System.Data.DataTableExtensions.CopyToSchemaTable[T](IEnumerable`1 source) at USCWebPortal.BB.NEW_LoadMenu(String UserFolio, String UserType, String CurrPageName) in D:\BACHITA\BACHITA PROJECT\USC\Under Development\SchemaChange\USCWebPortal\UAT_SchemeChange\USCWebPortal\BB\USCWebPortal\Master.cs:line 245 at USCWebPortal.BB.NEW_Page_Load(Object sender, EventArgs e) in D:\BACHITA\BACHITA PROJECT\USC\Under Development\SchemaChange\USCWebPortal\UAT_SchemeChange\USCWebPortal\BB\USCWebPortal\Master.cs:line 107

4.2. Scheme admin can check the data and approve or reject the same with remarks. On approval by scheme admin the scheme transfer will be completed and the schedule of the scholar will be updated accordingly.

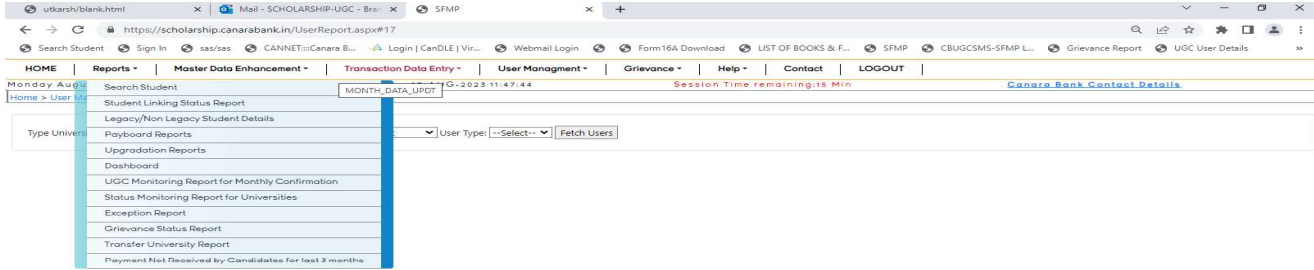
26. REPORTS

Reports are available to View

26.1 Student details under SEARCH STUDENT

- In this report, User can View Details of Scholar
- Enter either Student id, mobile no. , account details(linked scholar) , email id and submit detail One Pop up window will open
- In Pop Up Window, User can View
 - ❖ Mphil to PhD upgradation details
 - ❖ Completion Details
 - ❖ Certificates uploaded i.e Joining , Award letter , Continuation , HRA,Contingency(if applicable) , JRF to SRF upgradation, etc.
 - ❖ Paid Details

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Scheme:

Stud ID: [Find Student ID](#)

Name:

Mobile:

*Mandatory

Student ID	NAME	University
REDACTED	POOJA	

Name:	POOJA	Student ID:	REDACTED
Beneficiary Code:	REDACTED	Fellowship Status:	ACTIVE
	Accepted-	Linking Status:	APPROVED
Account/IFSC:	REDACTED	Linked to University:	University of Delhi-10054
Stream:	HUMANITIES AND SOCIAL SCIENCES		
Completion date:	NA	Mphil to Phd Upgd date:	NA
		See Details	View

[Mphil To Phd Upgradation Details\(click to expand\)](#)

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- [Mphil To Phd Upgradation Details](#) (click to expand)
- [Completeion Details](#) (click to expand)
- [Certificates](#) (Click To Expand)
- [Transaction Under Process*](#) (click To expand)
- [Paid Details*](#) (Click to Expand)
- [Approval Pending](#) (click to exapand)

26.2 Student Linking Status Report

- User can check status for linked Scholars to respective university for any scheme
- Linked Scholar Account, IFSC, Gender, DOB, Address, State, Mobile etc. master data also provided to respective user of university

← → ↻ <https://scholarship.canarabankin/Student.aspx> 🔍 🌟 🏠 👤

🔍 Search Student | 📄 Sign In | 📄 sas/sas | 📄 CANNET::Canara B... | 📄 Login | CanDLE | Vir... | 📄 Webmail Login | 📄 Form16A Download | 📄 LIST OF BOOKS & F... | 📄 SFMP | 📄 CBUGCSMS-SFMP L... | 📄 Grievance Report | 📄 UGC User Details

HOME | Reports ▾ | Master Data Enhancement ▾ | Transaction Data Entry ▾ | User Managment ▾ | Grievance ▾ | Help ▾ | Contact | LOGOUT

Monday August 7 2023 12:30:36 | Last Login: 07-AUG-2023 11:47:44 | Session Time remaining:19 Min | [Canara Bank Contact Details](#)

Home > Reports > Student Linking Status Report

Type University Name Here: University: UNIVERSITY OF DELHI-1 ▾ Scheme: MNETIC ▾ Fin Year: ALL ▾ Status: ALL ▾

UNIV_CODE	SCHEME	YEAR	STUD_ID	STUD_NAME	UGC_REFID	ACCT_NO	IFSC	DOB	GENDER	STREAM	ADDRESS	STATE	PINCODE	FATHER_NAME	MOTHER_NAME	HANDICAPED	CATEGORY	ID_TYPE	ID_NO	MOBILE	EMAIL_ID
-----------	--------	------	---------	-----------	-----------	---------	------	-----	--------	--------	---------	-------	---------	-------------	-------------	------------	----------	---------	-------	--------	----------

26.3 Pay board Report

- Scholar paid details and master details are provided

26.4 Monthly Confirmation Report

In Monthly confirmation individual report , User can view payment schedule status of a particular scholar w.e.f Commencement date

Scheme: NETJRF Stud ID: [REDACTED] Find Student ID Status: ALL Fetch

Student Name	Payment Month	From Date	To Date	Component	Sub Component	Amount	Initiated By	Initiated On	Approved By	Approved On	STATUS
POOJA	01-FEB-2023	17-FEB-2023	28-FEB-2023	FELLOWSHIP	JRF	13286	SCHOLAR	09-JUN-2023	KUMAR	09-JUN-2023	Approved
POOJA	01-FEB-2023	17-FEB-2023	28-FEB-2023	HRA	HRA	3587					Pending for Initiation
POOJA	01-MAR-2023	01-MAR-2023	31-MAR-2023	FELLOWSHIP	JRF	31000	SCHOLAR	09-JUN-2023	KUMAR	09-JUN-2023	Approved
POOJA	01-MAR-2023	17-FEB-2023	31-MAR-2023	CONTINGENCY	CONTINGENCY	2500					Pending for Initiation
POOJA	01-MAR-2023	01-MAR-2023	31-MAR-2023	HRA	HRA	8370					Pending for Initiation
POOJA	01-APR-2023	01-APR-2023	30-APR-2023	FELLOWSHIP	JRF	31000	SCHOLAR	09-JUN-2023	KUMAR	09-JUN-2023	Approved
POOJA	01-APR-2023	01-APR-2023	30-APR-2023	HRA	HRA	8370					Pending for Initiation
POOJA	01-MAY-2023	01-MAY-2023	31-MAY-2023	FELLOWSHIP	JRF	31000	SCHOLAR	03-AUG-2023	KUMAR	03-AUG-2023	Approved
POOJA	01-MAY-2023	01-MAY-2023	31-MAY-2023	HRA	HRA	8370					Pending for Initiation
POOJA	01-JUN-2023	01-JUN-2023	30-JUN-2023	FELLOWSHIP	JRF	31000	SCHOLAR	03-AUG-2023	KUMAR	03-AUG-2023	Approved
POOJA	01-JUN-2023	01-APR-2023	30-JUN-2023	CONTINGENCY	CONTINGENCY	2500					Pending for Initiation

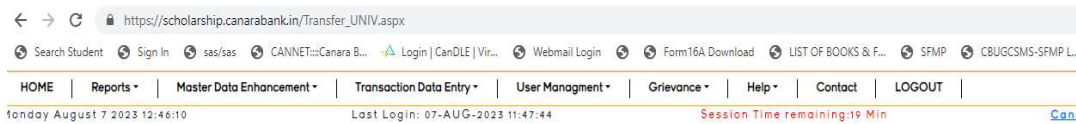
26.5 Exception Report

- In this report , User can check requested status of Exception submitted to scheme Admin
- Status can be categorised
 - S – Submitted
 - R- Rejected , if rejected, remarks has mentioned by scheme admin
 - A- Approved

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26.6 Transfer Report

- Transfer Report is available at TRANSACTION DATA >> TRANSFER REPORT
- User can check status in option CHECK TRANSFER STATUS
 - ❖ Transfer Initiated by University
 - ❖ Transfer Approved/rejected by Another University/Scheme admin



Change/Transfer University of Students

Initiate Transfer OUT Approve Transfer IN (Transferred from Other Universities to your University) Check Transfer Status of Students

Transfer Status of Students

Transfer Initiated by your University Transfer Approved/Rejected by your University

Appendix

- 1) **Linking Scholar**-By linking a particular candidate, a university/institution is identifying the scholar with itself and confirming that he/she is bonafide candidate of the university/institute
- 2) **Cut off/date of result**- Cut off date/date of result is the minimum date from which payment will be started for a batch of candidates and is decided by Scheme Admin.
- 3) **Payment Schedule**-Payment schedule shows the details of the period and applicable components payable to candidates in their entire tenure. The amount shown in payment schedule is tentative and actual payments may vary depending upon the various inputs as given by the universities.
- 4) **Beneficiary Code**- It is a unique code allotted to each beneficiary by PFMS on the basis of account number or Aadhaar Number. Beneficiary code is mandatory for DBT payment.